





SAIL-ISP SAP-ERP Implementation

PRAGATI

Bidder User Manual for Supplier Relation Management (Initial Version)



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Document Notice

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Document Release Note

Customer: Steel Authority of India Limited- IISCO Steel Plant (SAIL-ISP)

Project: SAP-ERP Implementation

Document Details

Name	Version No.	Author	Description
Bidder User	Initial	TCS Functional	User Manual for SRM Application
Manual for SRM	Version	Consultants	oser Manual for SKW Application

Version History

No.	Date	Author	Remarks
1	30-Mar-2020	TCS Functional Consultants	Initial Version.
2	19-May-2020	TCS Functional Consultants	Updated Version
3	18-Octorber-2020	TCS Functional Consultants	Updated Version

Approved by:

Date:





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1 Introduction

This document covers the end to end process of vendor registration process for following procurement scenarios:

- Supplier Self Registration
- Vendor Registration Open / Global Tender
- Bidder Bidding Process

2 Supplier Self Registration

Supplier self-registration process consists below mentioned major heads

- B1 form submission
- B2 form submission
- Registration Form status check
- Forget Application ID

2.1 B1 Form Submission

SRM system is accessed over SRM Portal.

Link:

https://srm.sailisp.co.in/irj/go/km/docs/documents/Sail1/index.html

Home screen for ISP SRM appears by accessing the aforesaid link.

• For Supplier Self-Registration – If you are a supplier / bidder and you do not have any log on credential, then you have to click on Vendor Registration and then click on Supplier Self -Registration link.

Supplier Collaboration		
Bidder's Manual	Welcom	ne to SAIL IISCO STEEL PLANT
Vendor Registration 🛛 👻		
Supplier Self Registration		SAIL IISCO STEEL PLANT
Renewal/Inclusion	सेल SAIL	SKM FORTAL
Public Documents Y		User *
Important Links Y		
Software Downloads Y		Log On Guest User
FAQ	Made of SAIL Steel	Forgot Password
	HISO STALE Inscience of the state of the sta	Guidelines to Vendors





• click on New Vendor Registration Link.



• If you have valid logon credential, you can log on the system by putting User ID and Password in the field otherwise follow the below mentioned steps.



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Term of Use:

You must read the Terms of Use before you proceed. If you agree and ready to accept then, check on checkbox.

SAIL ISP Supplier Regis	stration				
Term	s of Use Motivation for Registration Company Information	Information	Contact Persons	Finish	
	REGISTRATION				
	Supplier registration > Terms of Use You can download the Terms of Use over the	Terms of Use			
	I accept the Terms of Use				

Click on Next Button.

Terms	of Use Motivation for Registration Company Information	Information		Contact Persons	Finish
	REGISTRATION				
	Supplier registration > Terms of Use You can download the Terms of Use over the	Terms of Us	e		
	I accept the Terms of Use V				

Motivation of registration: Choose most appropriate option suitable to you from the dropdown list.

- SAIL Employee
- SAIL Tender Website
- Own Initiative
- Central Public Procurement Portal
- Other

Terms	s of Use Motivation for Registration Company Information Information Contact Persons Finish	
	MOTIVATION OF REGISTRATION	
	Motivation for registration	



Click on Next Button.

You will be moved to next tab Company Information. Bidder needs to fill all the mandatory field (all mandatory field marked *).

General Data:

Fill up the details in this section.

CompanyName: Put the company name here.

Registered Office Address: You have to put details regarding your registered office details.

Correspondence Address: If your correspondence is different than Registered Office address, then you have to fill up details else click on the check box of Same as Registered Office Address.

Country: If country is India, then choose India else choose others.

Region: If Country is India, then choose Region.

City: Put your city here.

Address1: Put your address here.

Address2: Put rest of the address here.

PostalCode: Put your postal code here.

Phone: Put your STD code and phone number.

Fax No: Put your fax number here

Email ID: Put your email id where we can communicate you.

GENERAL DATA				
Company Name * Adhikari	s			
		Registered Office Address	s	
Country *	India 💌			
Region *	GOA 💌	Phone *	+91 9674124555	
City *	GOA	Fax No *	+91 9674124555	
Address 1 *	GOA	Email ID *	anirbankundu009@gmail	
Address 2 *	GOA	Website		
Postal Code *	700156			
		Correspondense Address	s	
			✓ Same as Registered Office Address	
Country *	India 💌			
Region *	30 💌	Phone *	+91 9674124555	
City *	GOA	Fax No *	+91 9674124555	
Address 1 *	GOA	Email ID *	anirbankundu009@gmail	
Address 2 *	GOA			
Postal Code *	700156			

Contact Person Details: Fill up the details of the contact person. If your communication details are same as registered Office Address, then click on the check box of Same as Registered Office Address else put the details.





PERSONAL DATA > CONTACT PERSON						
Title : * MR -		Same as Correspondense A	ddress			
First Name : *	Suvashis	Mobile No *	9674124555			
Last Name : *	Adhikari	FAX No *	9674124555			
Position :	Owner					
Department :	CEO					

Technical Data:

Manufacturer / Service Vendor: Choose any one of them. You cannot choose both. **Class of Registration & Category of Registration:** If you choose **Service Vendor** above, then these field will be enabled. Choose the appropriate option suitable to you.

Material / Service Group:If you choose **Manufacturer** above, then these field will be enabled. Choose the appropriate option suitable to you.

Constitution of the Firm:Choose the appropriate option suitable to you.

- Public Limited Company
- Private Limited Company Partnership
- Sole Proprietorship
- Partnership Farm
- One Person Company
- Limited Liability Partnership
- Section 8 Company

If limited companies: If your company is a limited company, then choose yes else no.

Are you authorised to use ISI Mark: Choose the appropriate option suitable to you.

If Yes, attach attested copies of the authorization for each item.

Are you ISO accredited:Choose the appropriate option suitable to you. If Yes, attach attested copies of Certificate.

Are you an MSME unit:Choose the appropriate option suitable to you. If Yes, these fields are mandatory.

- SSI Certificate No: (Attachment mandatory if selected)
- NSIC Certificate No: (Attachment mandatory if selected)
- Acknowledgement to Entrepreneur's Memorandum No: (Attachment mandatory if selected)
- Udyog Aadhaar Number: (Attachment mandatory if selected)

If authorized dealer/trader: Give name of items with which you are dealing (with name of theManufacturer)

PAN Number:Put your details here. Attachment is mandatory.

GSTIN No.: Put your details here. Attachment is mandatory.

CST Registration No: Put your details here. Attachment is mandatory.

ST/VAT Registration No: Put your details here. Attachment is mandatory.

Excise Control Code: Put your details here. Attachment is mandatory.



Trade License No: Put your details here. Attachment is mandatory.

Service Tax registration No: Put your details here. Attachment is mandatory.

TECHNICAL DATA			
Service Vendor *		Material Vendor *	V
Category of Registration Class of Registration Material Group * BLOOM INTERNAL	0062 -		
materialgrp			
BILLET INTERNAL			
BLOOM INTERNAL			
Delete Row			
Constitution of Firm *	LTD Company		
If limited companies *			
Are You Authorized to Use ISI mark * No			
Are You ISO Accredited *	T		
Are You MSME Unit *	•		
Are You Registered in SAIL * No	•		
Details of Trading Items			
Pan Card Number *	ATOPA6633P	Choose File No file chosen	Upload View Pancard
GSTIN Number *	19AAACS7062F6Z6	Choose File No file chosen	Upload View GSTIN
CST Registration Number		Choose File No file chosen	Upload
Acknowledgement to EM part II :		Choose File No file chosen	Upload
Udyog Aadhar Number :		Choose File No file chosen	Links
SSI Certificate No :			Opidad
		Choose File No file chosen	Upload
NSIC Certificate No. :		Choose File No file chosen Choose File No file chosen	Upload Upload
NSIC Certificate No. : ST / VAT Registration Number		Choose File No file chosen Choose File No file chosen Choose File No file chosen	Upload Upload Upload
NSIC Certificate No. : ST / VAT Registration Number Excise Control Code		Choose File No file chosen Choose File No file chosen Choose File No file chosen Choose File No file chosen	Upload Upload Upload
NSIC Certificate No. : ST / VAT Registration Number Excise Control Code Trade Liscense Number		Choose File No file chosen	Upload Upload Upload Upload
NSIC Certificate No. : ST / VAT Registration Number Excise Control Code Trade Liscense Number Service Tax Registration Number		Choose File No file chosen Choose File No file chosen	Upload Upload Upload Upload Upload

If '**Are you ISO Accredited**' is Yes new section will appear in B1 form. Please declare your certifications here and upload them afterwards.

- ISO 9001 (Attachment mandatory if selected)
- ISO 14001 (Attachment mandatory if selected)
- ISO/TS 16949 (Attachment mandatory if selected)
- VDA 6.4 (Attachment mandatory if selected)
- ISO 27001 (Attachment mandatory if selected)
- ISO 50001 (Attachment mandatory if selected)

ISO CERTIFICATION						
Please declare your certifications here and upload them afterwards.						
SO 9001	Choose File No file chosen	SO 14001	Choose File No file chosen			
ISO / TS 16949	Choose File No file chosen	VDA 6.4	Choose File No file chosen			
ISO 27001	Choose File No file chosen	SO 50001	Choose File No file chosen			
Others	Choose File No file chosen					
🖣 Back Next 🕨						





Click on Next Button. You will be moved to next tab Information. **Name of your Banker:** Bidder have to provide his / her bank name **Address of your banker**: Bidder have to provide his / her bank address **Account Number**: Bidder have to provide his / her bank account number **IFSC Code**: Bidder have to provide his / her bank IFSC code **MICR Code**: Bidder have to provide his / her bank MICR code **Upload Bank Mandate**: Bidder have to upload his / her bank upload **Upload Cancelled Cheque**: Bidder have to upload cancelled check **Turn Over Details**: Bidder have to provide last 3 years turn over details.

Terms of Use Motivation	for Registration	any Information	Contact Persons Finish
FINANCIAL POSITION			
Name of Your Banker * Address of Your Banker * Account Number * IFSC Code * MICR Code * Turn Over Details *	HDFC Salllake 123456789 HDFC0001041 12345678998	Upload Bank Mandate Upload Cancelled Cheque	Choose File No file chosen
Last Year 2.019 2nd Last Year 2.018 3rd Last Year 2.017 4 Back Next >	INR 23234 INR 42342 INR 42343	23423423 Cho 3423423 Cho 42343454 Cho	ose File No file chosen ose File No file chosen ose File No file chosen

Click on Next Button.

You will be moved to next tab Other Customer.

Customer Name: Bidder will provide reference major customer whom he works for.

REFERENCES OF	YOUR MAJOR CUSTO	MER		
Customer Name : *	1. BHEL	2.	3.	4.

Click on Finish Button.

Successful completion of aforesaid process will provide Registration Number and mail will trigger in your registered mail id.



• If you have already applied for registration and want to know your status then, put your application ID and Submit. You will get the details.

	स्क संल SAI
Supplier Collaboration Bidders Manual	Welcome to SAIL IISCO STEEL PLANT
> Vendor Registration ~ > Public Documents ~ > Important Links ~ > Software Downloads ~ > FAQ ~ > Contact Us ~	<image/>
	Feedback Legal Disclaimer Copyright © 2020 SAIL ISP - All Rights Reserved

2.2 B2 Form Submission

Once registered B1 Form got approved by ISP, bidder can enter details for B2 form. SRM system is accessed over SRM Portal.

Link:

https://srm.sailisp.co.in/irj/go/km/docs/documents/Sail1/login.html Home screen for ISP SRM appears by accessing the aforesaid link.

• Click on Vendor Registration followed by click on Supplier Self Registration link







You will get this screen.

- If you have valid logon credential, you can log on the system by putting User ID and Password in the field.
- For Supplier Self-Registration If you are a supplier / bidder and you do not have any log on credential, then you have to click on Supplier Self -Registration link.

You will reach this page.

- If you have already applied for registration and want to know your status then, put you're your application ID and Submit. You will get the details.
- If you are a first-time user, then click on New Vendor Registration Link.







Bidder have to provide his / her application id from his registered email or bidder can use Forget Application ID (For detailed Forget Application ID please navigate from content).

Click on submit.

You will be moved to new page where you can get link for "**Complete Vendor Registration part II**". By accessing the link bidder can enter data in B2 form







Click on Complete Vendor Registration part II

You will be moved Vendor registration part II. In this application bidder can view his preselected data which has already been filled up by bidder. All this prepopulated information will appear in non-editable mode end of which bidder will have a option for part II registration.

Vendor Registration Par	t II			
Terms of Use	Motivation for Registration	nformation	Contact Persons B2 Forr	n Finish
	Registration			
	Supplier registration > Terms o You can download the Terms o	of Use f Use over the	Terms of Use	
	I accept the Terms of Use 🗹			
Motivation of Registation				
Back Next	Motivation 1	for registration _{Ow}	n Initiative	
BILLET IN				
Are you authorised to use ISI Mark If authorized dealer/trader Give de Are you a MSME Unit * If limited companies * Pan Card Number * CST Registration Number Udyog Adhar Number : NSIC Certificate No. : Excise Control Code Service Tax Registration Number	* tails of trading items *	No No Yes ATOPA6633P	Are you ISO accredited * Registered in other SAIL Unit * Constitution of Firm * GSTIN Number * Acknowledgement to EM part II : SSI Certificate No : ST / VAT Registration Number Trade Liscense Number	Yes No Public Limited Company 19AAACS7062F626
QM & Environment				
Please declare your certifications v ISO 9001 vDA 6.4	here and upload them afterwards. ISO 14001 ISO 27001		☐ ISO / TS 16949 ☐ ISO 50001	
Financial Position				
Name of Your Banker * Address of Your Banker * Account Number * IFSC Code * MICR Code *	HDFC Sallake 123456789 HDFC0001041 12345678998	Turn Over	Details * INR 2322 2nd Last Year 2018 INR 4234 3rd Last Year 2017 INR 4234	3423423423 423423423 434234343454
References of your major Customer				
Customer Name : * 1. Bit	iel 2.		3 4.	

Click on "Proceed to Vendor Registration B2"

You will be moved to next tab named B2 Form.

Supply Capacity (Unit/Month): Bidder have to provide item wise capacity

Technical Facility: Bidder have to provide capacity, description, make and remarks **Processing Fee**

Fill up the details in this section.

Bank Name: Bidder have to provide bank name for submitted Demand Draft





DD Number: Bidder have to provide Demand Draft Number DD Amount: Bidder have to provide Demand Draft Amount Upload Scan copy of DD: Bidder have to provide scan copy of provided Demand Draft Branch: Bidder have to provide brunch name for submitted Demand Draft DD Date: Bidder have to provide date of submitted Demand Draft

B2 Form Supply Capacity (Unit/Month) SL No Item Capacity 1 12345678 1000 2 0967654 1500	
Supply Capacity (Unit/Month) St. No Item Capacity 1 12345678 1000 2 097654 1500	
SL No Item Capacity 1 1235673 1000 2 0987654 1500	
1 1245678 1000 2 0907654 1500	
	_
SI No 3 Item Capacity Add Item	
SL No Capacity Description Make Remarks	
1 1000 FD fan hindusthan per month capacity provided	
SI No 2 Capacity Desciption Make Remarks	Add Item
Details of Demand Draft	
Bank Name * HDFC Branch * salliske DD No * 345678 DD Date * ID0/15/2020 DD Value* 100000 ID0/15/2020 Upload Scan copy of DD Choose File No file choosen Upload	

Click on Submit.

You will be moved to next page with successful registration message. If any error persists you bidder will not able to submit the form without correcting the same.

V	endor Registration Part II				
	Terms of Use Motivation for Registration Company Information Information Contact Persons B2 Form Finish				
	Thank You for Registering with IISCO SAIL ISP				
	Registation process has been completed successfully. Your Registration ID is :NRM1000000036 View Details				

2.3 Registration form status check

Bidder have the provision for checking his/her registration form status form portal. Link:

https://srm.sailisp.co.in/irj/go/km/docs/documents/Sail1/login.html



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Home screen for ISP SRM appears by accessing the aforesaid link.

Supplier Collaboration	Welcome to SAIL IISCO STEEL PLANT
	SAIL IISCO STEEL PLANT SRM PORTAL
≫ Renewal/Inclusion Area SAIL > Public Documents	User * Password *
Software Downloads Made of SAIL	Steel Steel Forgot Password
Contact Us	Registration for Open / Global tender HISCO Steel Plant HISCO HIS



You will get this screen.

• If you have valid logon credential, you can log on the system by putting User ID and Password in the field.



• For Supplier Self-Registration – If you are a supplier / bidder and you do not have any log on credential, then you have to click on Supplier Self -Registration link.

You will reach this page.

- If you have already applied for registration and want to know your status then, put you're your application ID and Submit. You will get the details.
- If you are a first-time user, then click on New Vendor Registration Link.

A Home	At Login	O undefined,October 18,2020	CALL OUR TOLL FREE NO
Supplier Collab	oration		सं
idders Manual		Welcome	to SAIL IISCO STEEL PLANT
Public Documents	* *	स्ट्रे सेल SAIL	SAIL IISCO STEEL PLANT SRM PORTAL
oftware Download	s ~		Application ID: NRM100000036
ontact Us		Wide of SALE Steel	Forgot Application ID SUBMIT

Bidder have to provide his / her application id from his registered email or bidder can use Forget Application ID (For detailed Forget Application ID please navigate from content).

Click on Submit.

You will be moved to next page and found the status of his/her registration form status.

2.3.1 B1 Form status after approval



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2.3.2 B2 Form status after submission

🖀 Home 🔍 🔍 Login	O undefined,October 18,2020	CALL OUR TOLL FREE NO -
Supplier Collaboration		सेल
Bidders Manual	Welc	come to SAIL IISCO STEEL PLANT
Public Documents Y	•	
Important Links 🔶		SAIL IISCO STEEL PLANT SRM PORTAL
Software Downloads Y	TTY SAL	Application ID:
FAQ		NRM100000036
Contact Us	Made of SAIL Steel	Adhikaris B2 Registration form Submitted
	Histo Steel Plane Resident of the American Strength of the American Str	Back

2.3.3 B2 Form status after approval



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2.4 Forget Application ID

Bidder can use forget application id application for retrieving his / her registration number.

Link:

https://srm.sailisp.co.in/irj/go/km/docs/documents/Sail1/login.html Home screen for ISP SRM appears by accessing the aforesaid link.





You will get this screen.

- If you have valid logon credential, you can log on the system by putting User ID and Password in the field.
- For Supplier Self-Registration If you are a supplier / bidder and you do not have any log on credential, then you have to click on Supplier Self -Registration link.



You will reach this page.

• If you have already applied for registration and want to know your status then, put you're your application ID and Submit. You will get the details.





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Click on Forget Application ID

You will be moved to new page

PAN Number: Bidder have to provide registered PAN number for getting his / her registration number.

Retrieve Registration ID	
	Provide your Input
	Please provide your PAN Card Details : ATOPA6633P
	Registration ID
	Your Registration ID is : NRM100000036
	OK

Registration for Open / Global Tendering 3

Link:

https://srm.sailisp.co.in/irj/go/km/docs/documents/Sail1/login.html Home screen for ISP SRM appears by accessing the aforesaid link.

From the home page of ISP SRM Portal \rightarrow Click on login





Below page will open \rightarrow Click on the Registration for Open / Global tender (for non-enlisted agencies)

Note : Interested bidder who are not enlisted with ISP can view the published RFx by clicking on **Guest User** link.



Supplier Self-Registration form will open \rightarrow fill-up the form as instructed below.

upplier bell Registratio	in form win open 7 mil up the form us motio
Supplier Self-Registration	
Send Close	
	Welcome to SAIL IISCO STEEL PLANT Supplier Registration
	Please enter all the details as exact as required * Fields marked with an asterisk are mandatory
Motivation for Registration	
General Company Information	
Technical Data	
QM & Environment	

~

Financial Position
Contact Person Information

Product Categories Provided

Select Motivation of registration from the drop down.

Motivation for Registration

* Motivation for Registration:





SAIL Employee SAIL Employee SAIL Tender Website Own Initiative Central Public Procurement Portal Other Fill-up general company details. General Company Information	
SAIL Employee SAIL Tender Website Own Initiative Central Public Procurement Portal Other Fill-up general company details. General Company Information	
SAIL Tender Website Own Initiative Central Public Procurement Portal Other Fill-up general company details. General Company Information	
Own Initiative Central Public Procurement Portal Other Fill-up general company details. General Company Information	
Central Public Procurement Portal Other Fill-up general company details. General Company Information	
Central Public Procurement Portal Other Fill-up general company details. General Company Information	
Other Fill-up general company details. General Company Information	
Fill-up general company details. General Company Information	
Fill-up general company details. General Company Information	
General Company Information	
	_
* Company Name: PO Box Address	
PO Box: Without Number:	
Country:	
Correspondence Address Postal Code / City:	
* Currency. INR D Communication	
District:	
* Postal Code / City: * E-Mail Address:	
Street/House Number:	
Street Prefix:	
Street Suffix:	
Street Suffix: Building/Floor/Room:	
Street Suffix: Building/Floor/Room: Street Suffix:	
Street Suffix: Building/Floor/Room: Fill-up Technical data Technical Data	_
Street Suffix: Building/Floor/Room: Sill-up Technical data Technical Data Constitution of Firm *	
Street Suffix: Building/Floor/Room: Sill-up Technical data Technical Data Constitution of Firm *	
Street Suffix: Building/Floor/Room: Fill-up Technical data Technical Data Constitution of Firm *	
Street Suffix: Building/Floor/Room: Fill-up Technical data Technical Data Constitution of Firm *	
Street Suffix: Building/Floor/Room: Buildi	
Street Suffix: Building/Floor/Room:	
Street Suffix: Building/Floor/Room: Buil	
Street Suffix: Building/Floor/Room: Building/Floor/Room: Cill-up Technical data Technical Data Constitution of Firm *	_
Street Suffix: Building/Floor/Room: Street Suffix: Building/Floor/Room: Street Suffix: Building/Floor/Room: Street Suffix: Building/Floor/Room: Street Suffix: Street Suffix:	_
Street Suffi: Building/Floor/Room:	_
Street Suffix Building/Floor/Room: Citil-up Technical data Constitution of Fim *	_
Street Suffic: Building/Floor/Room:	_
Steel Suffic Building/Floor/Room:	_
Street Suffix: Building/Floor/Room: Cill-up Technical data Technical Data Constitution of Fim • • • • • • • • • • • • • • • • • • •	_
Street Suffix: Building/Floor/Room:	_
Streit Suffix: Putding/Floor/Room: Efficient Data Technical Data Constitution of Fim * Pension association Constitution of Fim * Pension association Provise: Provise	_
Street Suffic Building/Floor/Room:	_

All the necessary document need to be uploaded, follow the below steps.

Click the check box if applicable \rightarrow click on the browse \rightarrow choose the file from PC \rightarrow click on upload.

Note: After selection of every tick box, it is mandatory to upload the necessary document. File size should not be more than 1 MB.

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Technical Data				
Constitution of Firm * Public Ltd Co v				
Memorandum of association		Browse		
✓ Articles of association		Browse	Upload	
Certificate of Incorporation		Browse	Upload	
Attested copy of Partnership Deed		Browse	Jupload	
✓ Attested copy of Registration Certificate		Browse	Dpload	
Choose File to Upload			×	
\leftarrow \rightarrow \checkmark \uparrow 🔜 \checkmark This PC	5 V	Search This PC	م	
Organize 👻				
> OneDrive - TCS C Folders (6)			^	
	ents			
> 🖹 Documents				
Downloads Downloads			~ 	
File name:	~	All Files (*.*)	~	
		Open	Cancel	
Memorandum of association		Browse	Dupload	
✓ Articles of association		Browse	Dupload	
Certificate of Incorporation		Browse	Dupload	
Attested copy of Partnership Deed	Browse 🎦 Upload			
✓ Attested copy of Registration Certificate		Browse	Upload	
Technical Data				
Constitution of Firm * Public Ltd Co				
Memorandum of association	C:\Users\	Desktor Brows	e \Lambda Upload	
✓ Articles of association		Brows	e 💦 Upload	
Certificate of Incorporation		Brows	e 💦 Upload	
Attested copy of Partnership Deed		Brows	e 💦 Upload	
✓ Attested copy of Registration Certificate		Brows	e 🔊 Upload	
			<u> </u>	

Attached documents can be visible through the attachment section of the registration form.

Attachment

Delete			
File Name		Туре	Size (KB)
C:\fakepath	690008388.pdf	application/pdf	000000689975
C:\fakepath	6900008388.pdf	application/pdf	000000689975
C:\fakepath	smart.pdf	application/pdf	00000028824
C:\fakepath	SPOOL_6746.pdf	application/pdf	00000005554
C:\fakepath	SPOOL_6866.pdf	application/pdf	00000004966

Delete Attached document

Select the row \rightarrow click on the delete button \rightarrow click on yes in the confirmation massage.



Atta	ichment					
De	lete					
	File Name	Туре		Size (KB)		
	C:\fakepath\6900008388.pdf	appli	cation/pdf	000000689	975	
	C:\fakepath\6900008388.pdf	applie	cation/pdf	000000689	975	
	C:\fakepath\smart.pdf	applie	cation/pdf	00000028	824	
	C:\fakepath\SPOOL_6746.pdf	applie	ation/pdf	00000005	554	
	C:\fakepath\SPOOL_6866.pdf	application/pdf		00000004	00000004966	
Att	achment					
	elete				_	
	File Name	İ	Delete Attachment		KB)	
	C:\fakepath\6900008388.pdf		Do you really	y want to delete?	0689975	
	C:\fakepath\6900008388.pdf		Attachment	ecting YE S, will permanently	0689975	
	C:\fakepath\smart.pdf		get deleted		0028824	
	C:\fakepath\SPOOL_6746.pdf				0005554	
	C:\fakepath\SPOOL_6866.pdf			Yes No	0004966	

Suppliers who already registered in any other sail unit should select the below points as "YES" and provide the Vendor code.

	-			1	
* Registered in Other SAIL Units:	NO	~			
If Yes, Vendor Code:					

All the necessary document should be uploaded by supplies for the filled lines.

* PAN Number:	AKMPB1234D	Browse 🔂 Upload
* GSTIN Number:	19AAACS7062F6Z4	Browse 🔂 Upload
* Registered in Other SAIL Units:	NO 🗸	
If Yes, Vendor Code:		
CST Registration No:	19AAACS7062F6P8	Browse 🔂 Upload
ST/VAT Registration No:		Browse 🔂 Upload
Excise Control Code:		Browse 🔂 Upload
Trade License No:	123456789	Browse 🔂 Upload
Service Tax registration No.:		Browse 🚹 Upload
Are you authorised for ISI mark ?:	NO 🗸	Browse 👌 Upload
Are you ISO accredited ?:	NO 🗸	
Are you an MSME unit ?:	NO 🗸	Browse 🔂 Upload
SSI Certificate No:		Browse 🔂 Upload
NSIC Certificate No:		Browse 👌 Upload
Acknowledgement to Entrepreneur's Memorandum No:		Browse 🔂 Upload
Udyog Adhar Number:		Browse 🔂 Upload

If "ISO accredited" then "QM & Environment" section will be activated, which needs to be filled by supplier.

	Are you ISO accredited ?: YES V	
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QM & Environment		
SO 9001	Browse	싥 Upload
ISO 14001	Browse	싥 Upload
ISO/TS 16949	Browse	싥 Upload
VDA 6.4	Browse	
ISO 27001	Browse	\Lambda Upload
ISO 50001	Browse	Upload

Mandatory Bank related details to be filled in "Financial Position" section, and Turnover amount for last three years need to fill by supplier along with the necessary document upload.

Financial Position			_
* Account No.:			
* IFSC Code:			
* MICR Code:			
* Bankers Name:			
* Bankers Address:			
* Turnover for Last Year:	0,00	Browse	싥 Upload
* Turnover for 2nd Last Year:	0,00	Browse	👌 Upload
* Turnover for 3rd Last Year:	0,00	Browse	🔂 Upload

In the contact person information section supplier can copy all the general company info for the below part, also deferent details can be provided.

Contact Pe	rson Information		
* Title:	~	[Copy Company Data
* First Name:		* Phone:	
* Last Name:		Fax:	
Position:		* Email:	
Department:		* Language:	EN 🗗
		* Country:	

In the Product category section supplier needs to tick the product which supplier wanted to supplie.

Product Categories Provided		
LAB.CHEMICAL & BOATS	RIVER SAND	SILICA SAND
CLAY & CLAY MATERIAL	SPECIAL CEMENT	VEE BELTS.
FOUNDRY CHEM, SLEEVES	PORTABLE HAND TOOLS	CO MAINT REFR ISPSPN





Product Categories Provided LAB.CHEMICAL & BOATS RIVER SAND SILICA SAND CLAY & CLAY MATERIAL SPECIAL CEMENT VEE BELTS. ✓ FOUNDRY CHEM, SLEEVES PORTABLE HAND TOOLS CO MAINT REFR ISPSPN LADLE NOZL OPN COMPD HC FERRO MANAGANESE SILICO MANGANESE FERRO SILICON FERRO-NIOBIUM FERRO CHROME FERRO MOLYBDENUM NICKEL FERRO BORON LS LSTONE:SiO2<1.25% LS DOLOMITE:SMS GRD B.F.GRADE DOLOMITE LOW SILICA DOLOMITE UNSLAKED LIME TITANIUM GR IRON ORE BURNT LIME FERRO- ALUMINIUM ✓ SYNTHETIC SLAG LINK CHAINS:DRG BASE GEAR & PINION :HD LIGHT ENGG JOBS MEDIUM ENGG JOBS SINTERED, GRAPHD BUSH NON FERROUS CASTING ✓ AUTO GREASE LUBG SYS PUMPS & SPARES HYDRAULIC CYLINDERS ✓ VIBRAT SCREEN, FEEDER PNEUMATIC CYLINDERS BELT/CHAIN CONVEYOR HYDR SYSTEM & SPARES POLLUTION CONTR. E&S OHP SPARES SPRAYING NOZZLES COKE OVEN SPARES ✓ COMPACTOR AND SPARES HEAVY VEHICLE SPARES SPARES FOR HEAVY EME LIMIT SWITCHES ✓ GEARED MOTOR & SPARES INSUL, HEAT, CONTR SYS SWITCH GEARS/CKT BKR UNDEFINED_SPR ✓ UNDEFINED_RM BILLET INTERNAL BLOOM INTERNAL BB2 INTERNAL BB3 INTERNAL COMPUTER / PRINTER Intermediate Prducts H.T.BOLTS & NUTS AL-PRODS STL MAKING IRON ORE CALCINED ITEM

Once the form is filled, data privacy statement should be accepted (tick) \rightarrow click on send \rightarrow Confirmation massage will appear.

Data Privacy Statement	
$\fbox{\ }$ * Yes, I have read the data privacy statement and accept the terms.:	
Supplier Self-Registration	
Send Close	



Once your application got approved by ISP, you will receive an e-mail on your registered e-mail containing user id and password. On receipt of the same, the bidder can participate in the RFx by log in through user id and password. Participation process is same as clause no. 4.2

4 Vendor bidding process in SRM system

4.1 BID Notification to bidder: Registered Bidder will get the following Mail in their registered mail id.

Mail Body with RFX attachment

RFx 140000617
Created System
Mr. Bidder 13 P LTD, You are requested to quote for the following RFx: Bidder Manual 1400000617
Submission deadline: 11.11.2020 15:00:00 Pre-bid Discussion Deadline: 20.11.2020
Please use the below link for logging into our website: <http: ?<br="" irj="" portal="" vhspaspdap01.hec.sailisp.com:50000="">NavigationTarget=OBN://BOSystemAlias=SAP_SRM/BOTechnicalName=qte/Operation=displayrfx&NavMode=3&SAPSRM_BOID=005056920F181EDB88E806DDC6D7F707></http:>
It would be a pleasure to do business with your esteemed organization.
Warm regards,
Dealing Officer SAIL ISP
型 BID1400000617



User Manual for SRM

(Initial version)

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Nei San Sala solităt sir și tra feisăr Rice da nei recere recas meret	(Kindly scrutinize th	ID INVITAT	IISCO STEEL PLANT ISP GST : 19AAACS7062F6Z6 Corporate Identity No: L27109DL1973GOI006454			
TE No: 140000	0617 TE Da	ate 10.11.2020	Con	tracting Agency	ISP MATERIAL MANA	GEMENT DEPARTMENT
RFQ Title Bidder	Manual Amend	iment No		Amendment Date		
Pur Grp	Case File	Dealing Officer	: 1	E-mail	Mobile No	
ACVS SPARES	Bidder Manual	PUR-4	-	samanway.1988@gmail.co		
Tender Header Informati	ion					
Bid Type	Three Part Bi	d Response	Quota	tion validity in days		
туре	e-Procurement		EMD/B	id security Amount:	1.000,00	INR
Price Bid Option	e-Procurement					
RA Applicable	No					
Evaluation Criteria	Individual					
Bid Submission Deadlin	:00:00 Hrs					
Sources for Supply / E						
Indenting Department /	Job					
1						

Note:

 Tenderers who submit their offer shall be deemed to have read understood and accepted the terms and conditions applicable to this tender.
 Kindly refer SALL standard terms and conditions i.e. SALL-P1 and "Instruction to Bidders" in standard document section of our website www.sailtenders.co.in and http://vhspaspdap0.hec.sailiap.com:5000/irj/portal before submitting offer.
 In case of any documents/information submitted by bidder(s) found to be false or containing any misrepresentation of having any fraudulent declaration in it then in such eventuality legal action (including cancellation of contract, banning of business dealing, damages, criminal proceedings etc.) as deemed fit may be initiated by ISP against the bidder.
 Tenderers must ensure submission of documents complete in all respect as per NIT. Techno-commercial evaluation of fre shall be done on the basis of documents ubmitted by the bidder at the time of submission of their original bid however acceptance of freeth / additional documents for establishing technocommercial eligibility shall be the sole discretion of ISP management.
 Tenderers to load all required documents as per tender specifications and to meet the eligibility criteria to be loaded after legible scanning in the relevant c folder as an attachment.

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4.2 Bidder has to Login into SRM portal

Path: https://srm.sailisp.co.in

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Registered vendor needs to login in the ISP SRM portal with the provided user ID & password



RFx& Auction list display:

SAP SRM User Settings

To view the RFx list, click on RFx and Auction \rightarrow Click on All (eRFxs) \rightarrow Entire RFx list will appear.



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SAP		1.0. 2
Back Forward Mietony For	Search: Q + New Session SAP Store	Log off
	топол торонных тыт тыр тороны, напал	Juan
Sumplier DEx and Auction		
Verview Service Map	IN INTERNIT	
ا	RFx and Auctions > Overview > RFx and Auctions	ions 🔻
Fx and Auctions		~
Services	Active Queries	
Display Company Data	eRFxs All (0) Published (13) Ended (85) Completed (7) eAuctions All (0) Published (0) Ended (0) Completed (0)	
	Show Quick Criteria Maintenance	reiso
	View: [standard View] an al Alan	
	1 Event Number Event Description Event Uppe Event status start Date End Date Kesponse Number Kesponse status Event Version Kesponse Version UAA start time En	natin
Pack Forward & Histor	an Envarias Daranatina View Hala	
Dack Forward P Histo	ny ravonies reisonalize view neip	
DI		
Supplier RFx and	LAuctions Home	
verview Service Map		
	RFx and Auctions > Overview > RFx and Auctions	
x and Auctions		
Services	Active Queries	
entral Functions	eRFxs All (0) Published (13) Ended (85) Completed (7)	
Display Company Data	eAuctions All (0) Published (0) Ended (0) Completed (0)	
	err xs - All	
	Hide Quick Criteria Maintenance	
	Event Status: Current RFx ~	
	Creation Date: \diamond 1 To 1 \Rightarrow	
	Deadline Date Flag:	
	Status: Y	
	Response Timeframe:	
	Smart Number:	
	Annhy Claar	
RFx and Auction	ns Home	
erview Service Map	PFy and Auctions > December > PFy and Auctions	options 🔻
and Auctions		
Services	Status:	1
tral Functions	Response Timeltame:	
Display Company Data	Smart Number:	
	Apply Clear	
	View: [Standard View] View Create Response Display Event Display Response Print Preview Refresh Export	
	The Event Number Event Description Event Type Event Status Start Date End Date Response Number Response Status Event Version Response Version	/ersion
	190000025 PUR-3 14.10.2020 13:32:22 Single Tndr Prop Published 17.10.2020 22.10.2020 8100000973 Saved 9 C5	
	1800000555 Copy of 1800000554 Single Tender Published 18.10.2020 23.10.2020 8100000963 Submitted 5 3	
	1800000532 KIRAN BANAJ Single Tender Published 09.10.2020 19.10.2020 8100000930 Submitted 3	
	1193320 20.03.2020 13:36 Open/Global Tender Ended No Bid Created 2	
	1400000381 Copy of 1400000379 Limited Tender Published 18.10.2020 23.10.2020 8100001012 Submitted 1 1	
	1400000379 PUR-4 18.10.2020 14:43:55 Limited Tender Published 18.10.2020 23.10.2020 8100001006 Submitted 2 1	
	1400000374 PUR-416.10.2020 15:40:36 Limited Tender Ended 17.10.2020 18:10.2020 810000988 Submitted 6 1	L
	1400000373 PUR-120 16:10:2020 15:33:04 Limited lender Published 16:10:2020 26:10:2020 No Bid Created 1	
	1400000377 ISPOSER-716.10.202011:00:34 Limited render Ended 16.10.2020 18.10.2020 8100001002 Submitted 2 1	

Details of column in this view list

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No Bid Created

Event number = RFx number **Event description** = Docket number **Event type** = Type of RFx (Single, limited, Open/Global) Event status = RFx status (Published, Ended - submission dead line over, completed -RFx has been processed) Start date = Bid start date End date = Bid Submission Deadline **Response Number =** Your Quotation number(If you have submitted the bid against RFx) **Response Status** = Quotation status (No bid created, Submitted, Saved) **Event version** = RFx published version **Response version** = Quotation last version To Submit bid against RFx: following process to be followed -Step -1 : Click on the **RFx number**, click on Register button , if appeared RFx and Auctions > Overview > RFx and Auctions Hide Quick Criteria Maintenance Event Number: = 1400000373 То ⇒ Event Status: Current RFx Creation Date: 🗢 1 То 1 🖻 Deadline Date Flag: ~ Status: ~ Response Timeframe: Smart Number: Apply Clear Create Response | Display Event Display Response | Print Preview | Refresh Export _ View: [Standard View] Event Number Event Description Event Type Event Status Start Date End Date Response Number Response Status

Step-2 : You may see **<u>RFx Information</u>** Tab, <u>**Items**</u> Tab, <u>**Questions**</u> Tab, <u>**Conditions**</u> Tab, <u>**Notes & Attachments**</u> Tab to get the tender details.

16 10 2020 26 10 2020

1400000373 PUR-120 16.10.2020 15:33:04 Limited Tender Published

Display RFx :				C
Print Preview	too			
RFx Number 1400000330 RFx Name ISPUSER-7 26 RFx Owner ISPUSER-7 RFx Version Number	6.09.2020 18:46:34 RFX Status Ended RFx Start Date 28:09.2020 17:30:20 INDIA 3 RFx Version Type Active Version RFx Response 8100000874	Submission Deadline 29.09.2020 15:00:00 INDIA	Remaining Time	0 Days 00:00:00
RFX Information Items Notes an	nd Attachments			
RFx Parameters Questions Notes and Attach	ments Conditions			
Time Zone: INDIA *Start Date: 28.09.2020 17.30.20 *Submission Deadline: 29.09.2020 15.00:00 Currency: INR *Price Match Required: NO *UP Tax Credit NO	Transaction ID: * Evaluation Criteria: Part Count: 002 * Integrity Pact Applicable: NO * RA Applicable: No			
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Step-3 : click on **Technical RFx(collaboration (c)Folder)** to view Technical details (If any document uploaded by ISP in Technical RFx, the same will be visible and you can download it)

Access to Collaboration folder for Pre Bid Discussion: Click on Technical RFX

Display REx :					
Print Preview	Technical RFx	Close Particip	pate Do Not Participate Tentative Create	Response Export	
RFx Number 1400000617	RFx Name	Bidder Manual	RFX Status Published RFx Start Date	10.11.2020 16:11:42 INDIA Submission Deadline 11.	11.2020 15:00:00 INDIA
Remaining time (Days 22.15.49	KFX Owner	POR-4 REX Version Number R	rx version type Active version	
RFX Informat	ion Items	Notes and /	Attachments		
RFx Parameters Que	estions Notes	s and Attachmer	nts Conditions		
Time Zone:				IND	
nine zone.			* Earnest Money Deposit Amount:	1,000.00	
* Start Date:	10.11.2020	16:11:42	Pre Bid discussion and date:		
* Submission Deadline:	11.11.2020	15:00:00	The bld discussion end date.	20.11.2020	_
_			Terms of Payment Description:	100% PAYMENT IN ADVANCE.	
Currency:	INR		Negotiated Overall Price:	0.00	
Part Count:	003		1 Overall Price:		
* Integrity Pact Applicable:	NO		ET Overail Thee.	0.00	
t DA Annlinghia:	NO		Incoterm Location:	Burnpur	
" RA Applicable.	No		Vendor:		
* Price Match Required:	NO		Incotorm Kov:		
* I/P Tax Credit:	NO		Incolern Key.	FOB	
	NO		Source Count:	1	

Click on Collaboration folder: Bidder will see a Pre Bid Discussion , if applicable to the RFx.

Click on Pre-Bid Discussion

SAP mySAP PLM cFolders								Co	llabora	ation o	n the	e Web
Home					Refresh	Create N	leeting	Search	Favorites	Settings	Help	Logout
Image: Second state Image: Secon	Folder Curren Folder Nam Subs Author Sav	er COLLABOI t Path: Collaborz e cribe orization e Notifications A	RATION ation > > COLLABORATION COLLABORATION Read dditional Functions ∡ Cancel									Help
	Title:	Folder Contents							Сору	Copy as Bo	okmark	All None
		Thumbnail	Name 🛆	Current Version	1	Read	<u>Status</u>	Change	ed by	Changed o	<u>on</u>	
			Pre BID Discussion					PUR-4		10.11.2020	16:43:54	+





Prebid Discussion will be initiated and your query will be entered in the Entry field The Trail can be seen below the entry field box

SAP	mySAP PLM cFolders		Collaboration on the Web
Home			Create Meeting Favorites Settings Help Logout
중 중 Technical Deta ↓ ↓ ↓ ↓ ↓ ↓ ↓		Discussion Pre BID Discussion Navigation: Folder Overview Current Path: Collaboration > > <u>COLLABORATION</u> > Create	<u>Helo</u> Discussion > Collaboration > > <u>COLLABORATION</u> > Pre BID Discussion
		Name Pre BID Discussion Description Subscribe	
		Posto Discussion Entry Entry Cancel	
		Title: Number of Entries: 2	Refresh
		Name	Entry
		BIDDER 11 P LTD 10.11.2020 16:50:55	Pre bid details from bidder
		PUR-4 10.11.2020 16:43:54	Pre Bid discussion applicable

Step- 4: In RFx details screen click on **Do not participate** (it means participant is not willing to participate in the Tender) if the bidder wishes not to participate in the tender.

Display RFx :	
Print Preview 🗘 Technical RFx Close Participate Do Not Participate Tentative Create Response Export	
RFx Number 1400000373 RFx Name PUR-120 16.10.2020 15:33:04 RFX Status Published RFx Start Date 16.10.2020 17:14:27 INDIA Submission Deadline 26.10.2020 Remaining Time 7 Days 17:11:50 RFx Owner PUR-120 RFx Version Number 1 RFx Version Type Active Version	15:00:00 INDIA
RFX Information Items Notes and Attachments	

The Following mail will be received on your registered mail id on clicking on DO NOT PARTICIPATE :





	Forwarded message
	From: Workflow System < WF-BATCH@sallin>
	Date: web, NOV 11, 2020 at 3.05 PM
	Dear SirMadam,
	We have received a regret from your esteemed organization, against our Document No 1800000444 dated 19 08 2020
	We would require your esteemed organization to provide a reason for the regret and if found appropriate, future tenders would be
	tailormade to your business / manufacturing capabilities.
	Warm Regards,
	Dealing Oncer
ļ	
l	Note: Supplier who select the option of participate or Tentative will be informed if
â	any changes in RFx.
]	Bidder will click on Participate tab (it means participant shows his/her interest to
1	

participate in the Tender) /

Display RFx :									
Print Preview	al RFx Close	Participate	Do Not Participate	Tentative	Create Response	Export]		
RFx Number 1400000373 RFx Remaining Time 7 Days 17:1	Name PUR-12 11:50 RFx O) 16.10.2020 15 wner PUR-120	:33:04 RFX Sta 0 RFx Version M	tus Publish Number	ed RFx Start Da 1 RFx Version 1	te 16.10. Type Acti	2020 17:14:27 INDIA ve Version	Submission Deadline	26.10.2020 15:00:00 INDIA
RFX Information	Items Not	es and Attachr	nents						

Step-5 : Click on **<u>Create response</u>**Tab

Display RFx :	•		
Print Preview C Technical RFx	Close Participate Do Not Participate Tentative Create	e Response Export	
RFx Number 1400000373 RFx Name I Remaining Time 7 Days 17:11:50	PUR-120 16.10.2020 15:33:04 RFX Status Published RFx Owner PUR-120 RFx Version Number 1 F	RFx Start Date 16.10.2020 17:14:27 INDIA RFx Version Type Active Version	Submission Deadline 26.10.2020 15:00:00 INDIA
RFX Information Items	Notes and Attachments		

Step-6:Quotation number will be generated:





Create RFx Response	
Submit Read Only Check Technical RFx Response Close Save	
RFx Response Number 8100001013 RFx Number 1400000373 Status In Process Submission Total Value 0.00 INR RFx Response Version Number Active Version RFx Version Number	Deadline 26.10.2020 15:00:00 INDIA er 1
RFx Information Items Notes and Attachments Conditions Summary	Tracking
Basic Data Questions Notes and Attachments Conditions Payment	
Event Parameters Status and Statistics	
Currency: Indian Rupee Created On:	18.10.2020 22:34:03 INDIA
Created By:	Mr. Sushil Kumar
Last Processed On:	18.10.2020 22:34:03 INDIA
Last Processed By:	Mr. Sushil Kumar

Step-7: Click on Save to edit the Quotation later

Create RFx Response							
Submit Read Only Check Technical RFx Response Close Save							
RFx Response Number 8100001013 RFx Number 1400000373 Status In Process Submission Deadline 26.10.2020 15:00:00 INDIA Total Value 0.00 INR RFx Response Version Number Active Version RFx Version Number 1							
RFx Information Items Notes and Attachments Conditions Summary	Tracking						
Basic Data Questions Notes and Attachments Conditions Payment							
Event Parameters Status and Statistics							
Currency: Indian Rupee Created On:	18.10.2020 22:34:03 INDIA						
Created By:	Mr. Sushil Kumar						
Last Processed On:	18.10.2020 22:34:03 INDIA						
Last Processed By:	Mr. Sushil Kumar						

Step-8: In the RFx list view Quotation number will populate \rightarrow click on response number.

Ē	Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
	140000373	PUR-120 16.10.2020 15:33:04	Limited Tender	Published	16.10.2020	26.10.2020	8100001013	Saved



Display NFX Response.										
Edit Check Technical RFx Response Close										
RFx Response Number 8100001013 RFx Number 1400000373 Status Saved Submission Dead Total Value 0.00 INR RFx Response Version Number Active Version RFx Version Number	lline 26.10.2020 15:00:00 INDIA er 1									
RFx Information Items Notes and Attachments Conditions Summary	Tracking									
Basic Data Questions Notes and Attachments Conditions Payment										
Event Parameters Status and Statistics										
Currency: Indian Rupee Created On:	18.10.2020 22:34:03 INDIA									
Created By:	Mr. Sushil Kumar									
Last Processed On:	18.10.2020 22:34:03 INDIA									
Last Processed By:	Mr. Sushil Kumar									

Step-10: Click on <u>**Technical RFX Response</u>**Tab to upload the required / relevant documents in Collaboration (c) Folder.</u>

Note: You need to upload the documents carefully as no delete is possible after upload

Edit RFx Response:
Submit Read Only Check Technical RFx Response Close Save
RFx Response Number 8100001013 RFx Number 1400000373 Status Saved Submission Deadline 26.10.2020 15:00:00 INDIA Total Value 0.00 INR RFx Response Version Number Active Version RFx Version Number 1
RFx Information Items Notes and Attachments Conditions Summary Tracking
Basic Data Questions Notes and Attachments Conditions Payment
Event Parameters Status and Statistics
Currency: Indian Rupee Created On: 18.10.2020 22:34:03 INDIA
Created By: Mr. Sushil Kumar
Last Processed On: 18.10.2020 22:34:03 INDIA
Last Breespeed By: Mr. Suchil Kumar
Last Processed By. Mill Sushin Kuman
Last Flocessed By.
Last Flotessed By.



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Step-11: **If EMD is Applicable:** Upload Relevant Documents which may include exemption documents as well.

IF EMD is not Applicable then upload your technical documents

SAP	mySAP PLM cFolders	1-1-					Co	llabora	ation o	n the	e Web
Home					Refresh	Create Meeting	Search	Favorites	Settings	Help	Logout
영 ☆ Marechnical Deta	ils	Folder EMD & Current Path: Colla	TECH_BID	100008051401 > EMD & TECH_	BID						Help
	LABORATION DER DETAIL 100008051401 CEMD & TECH BID	Folder Name Subscribe Authorization	EMD & 1	rECH_BID *							
		Title: Folder Conten	ts			Upload PDX	Package	Create Cop	y Copy as	s Bookma	ark Paste
		Thumbnail	Name 🛆	Current Version	Read	Status	Changed	by	Chang	ged on	
		Empty	100			10					

Select the relevant Object type as per your requirement

SAP mySAP PLM cFolders	101		(Collabora	ntion o	n the	e Web
Home				Favorites	Settings	Help	Logout
Image: Second and Second an	Create Object						<u>Help</u>
	Title: What do you wa	ration < < < <u>TOUUDOUD HUT</u> < <u>EMD & TECH BID</u> < C	reate Object				Cancel
⊽⊡ ⊽⊡_ <u>100008051401</u>	□_ <u>Folder</u>	A folder is used to structure the collaboration and is also a	a container for storing objects.				
Dend & tech bid	a a <u>Bill of Material</u> Bookmark	A bill of material structures materials and represents a dir A bookmark can be linked to any Web site.	ectory of all parts (items) that be	long to a materia	l.		
	Discussion	A discussion is a communication forum about a collaborat	ion, a folder or a folder object.				
	Document	A document can contain any file in different versions.					
	⊾ <u>Note</u>	A note is for adding a short descriptive text and can have	versions.				



User Manual for SRM

(Initial version)

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Create Document	Help
Navigation: Folder Overview	
Current Path: Collaboration > > > 100008051401 > EMD & TECH BID > Create Document	
Create Document	
Name EMD Document * Provide Document Name	
Description	
Subscribe	
 Upload Local File 	
O Create File Later	
Continue Cancel	
Create Version	
Navigation: Version Overview	
Current Path: Collaboration > > > 100008051401 > EMD & TECH BID > EMD Document > Create Version	

To select the required file, choose Browse and then Save.

Choose File	No file chosen
Save Cancel	

Click on Choose and select open.

20 Open					×
← →	> TI	his PC > Downloads ~	්	Search Download	م sh
Organize 👻 Ne	w fold	er			=
SRM Go-Live	^	Name Main Christer State (1) A GEMS FAQ_1Apr2020 (1) GEMS FAQ_1Apr2020 index (1) index (2)	D: 9/ 9/	ate modified 5/2020 10.44 AM 1/5/2020 3:19 PM 1/2/2020 12:30 PM 19/2020 7:29 PM 1/0/2020 11:27 AM	Adobe Acrobat D Adobe Acrobat D HTML File
Desktop Documents Downloads		 index (3) index (4) index (5) 	9/ 9/ 9/	(11/2020 7:27 PM (11/2020 7:31 PM (11/2020 7:31 PM	HTML File
♪ Music Pictures Videos		e index index ISP SRM observation 2020.06.11 (1) Minutes of Meeting 13.08.2020 (1)	9/ 6/ 8/	^{29/2020} 10:09 AM ^{16/2020} 11:02 AM ^{17/2020} 12:12 PM	HTML File OpenDocument S OpenDocument 1
Windows (C:)	~	Minutes of Meeting 13.08.2020 Move PR externaly from ECC to SRM serv	8/ 	17/2020 12:12 PM 19/2020 6:22 PM	OpenDocument 1 Adobe Acrobat D >
	File r	ame: Minutes of Meeting 13.08.2020 (1)	~	All Files Open	Cancel



After EMD Upload the Cfolder will look like the below image:

SAP mySAP PLM cFolders				с	ollaborati	ion on th	e Web
Home		Refresh	Create Meeting	Search	Favorites S	ettings Help	Logout
영 소 Marechnical Details	Folder EMD & TECH_BID Current Path: Collaboration > > > 1000080	51401 > EMD & TECH_BID					<u>Help</u>
	Folder Name EMD & TECH_ Subscribe Authorization Write Save Notifications Additional Functions Ca	BID *					
	Title: Folder Contents	Uploa	ad PDX Package	Create C	Copy Copy as Bo	okmark Paste	All None
	Curre Minute Minute Minute	es of Meeting 13.08.2020 (1).odt (19K	(<u>B</u>)		NDDER 11 P LTD	10.11.2020	17:09:28

Step 12: click on **Check** Tab to view all the mandatory fields required for completion of bid submission. Follow the below checking cycle-



Step 13: click on **Questions & fill the questionnaires** \rightarrow Enter your answers against questionnaires carefully and attach the supporting documents i.e. Bid security Bond, EMD exemption, technical details etc., if applicable in **Technical RFx Response** tab i.e. c-folder.

N.B. <u>Document uploaded in Collaboration folder i.e. under Technical RFx Response tab</u> will be shared publicly. So, document shall be uploaded only in EMD & Tech Bid folder.





Edit RFx Response:

Submit Read Only C	heck Technical RFx Respons	e Close Save								
Attribute Miscellaneous Charges is mandatory, maintain attribute value										
I Attribute Read and agree with	all terms and conditions of RF is	mandatory; mainta	in attribute value							
I Attribute We confirm that we a	ccept all the Terms and & Cond i	s mandatory; mainta	ain attribute value							
Price diff in INR For Negociation 0										
Λ I ino 1· '0' in the nrice field										
RFx Response Number 8100 Total Value 0.00	01013 RFx Number 14000 INR RFx Response Versio	00373 Status Number Active V	Saved Submission ersion RFx Version N	Deadline 26.10.2020 15:00:00 umber 1	INDIA Remaining Time	7 Days 16:07:52 RFx Own	er PUR-120			
RFx Information	I Items Notes and At	achments Co	onditions Summary	Tracking						
Basic Data Questions	Notes and Attachments	Conditions Pa	yment							
Quantian						- · ·				
Question					Reply	Comment				
quesuon				*Miscellaneous Charges:	Reply V	Comment				
	,	^k We confirm that w	e accept all the Terms and	*Miscellaneous Charges: & Conditions mentioned in NIT:	Ves No	Comment				
	3	^k We confirm that w *Read and agr	e accept all the Terms and ee with all terms and cond	*Miscellaneous Charges & Conditions mentioned in NIT: titons of RFQ,GCC and SAIL P1:	Yes No Yes No					
	; ;	*We confirm that w *Read and agr	e accept all the Terms and ee with all terms and cond	*Miscellaneous Charges: & Conditions mentioned in NIT: itions of RFQ,GCC and SAIL P1:	Yes No					

IF EMD is applicable : Please answer EMD Related Questions which will be mandatory.

Create RFx Response		
Submit Read Only Check Technical RFx Response Close Save		
RFx Response Number 8100001387 RFx Number 1400000617 Status In Process Submission Deadline 11.11.2020 15.02 Total Value 0.00 INR RFx Response Version Number Active Version RFx Version Number 1	00:00 INDIA Remaining Time 0 D	ays 22:06:08 RFx Owner PUR-4
RFx Information Items Notes and Attachments Conditions Summary Tracking		
Basic Data Questions Notes and Attachments Conditions Payment		
Question	Reply	Comment
* Type of GSTIN Registration:	COMPOSITE 🗸	Description
* We confirm that we accept all the Terms and & Conditions mentioned in NIT:	• Yes O No	Description
* Read and agree with all terms and conditions of RFQ,GCC and SAIL P1:	• Yes O No	Description
* Earnest Money Deposit (EMD) [as per NIT / IFB] (documents to be uploaded in C-Folder):	• Yes No	Description
* Earnest Money Deposit submitted	• Yes No	Description
* Whether exempted for submission of EMD?	🔿 Yes 💿 No	Description
* Details of supporting document for EMD exemption to uploaded in C-Folder (if any):	O Yes No	Description
* Details of EMD (DD/BG Number) (Original to be received within due date and time as mentioned in RFx):	EMD	Description
EMD valid until:	10.11.2020	Description

Step 14: Click on conditions and quote the price for individual material/ service activities.

a) Predefined conditions will appear for each line item. If the conditions are not applicable in your cases then select the particular condition and click on **Remove Button**



User Manual for SRM

(Initial version)

PRAGATI



Edit RFx Response:										0.
RFx Response Number 8100000974 RFx Number 1400000364 Statu: RFx Response Version Number C1 RFx Version Number 2	In Process Submission De	adline 22.10.2	2020 15:00:00	NDIA Remainin	g Time 1 Day	s 03:11:18 R	Fx Owner PUF	R-4 Total Valu	e 5,600,000.0	0 INR
RFx Information Items Notes and Attachments Cond	tions Summary Trad	king								
✓ Conditions Overview										
Add Condition (Scales Copy Clipboard Paste Clipboard Delete Clip	board Remove								Expand All C	Collapse All Filter Settings
Level	Condition Type	Scales	Amount	Currency	Price per	Price Unit	Location	Valid From	Valid To	Location Name
Header										
 Item 1 - 20118301000355 BALL VALVE,KB-BV-25 										
	Price		1,000.00	Indian Rupee	1	EA		14.10.2020	31.12.9999	
	CGST (Ded-ITC) %		9.00	%	(14.10.2020	31.12.9999	
	Freight Charge %		5.00	%	(14.10.2020	31.12.9999	
	Packg&Fwd Charge %		5.00	%	(14.10.2020	31.12.9999	
	SGST (Ded-ITC) %		9.00	%	(14.10.2020	31.12.9999	
 Item 2 - 20110501001254 ADAPTER, 146402 										
	Price		1,000.00	Indian Rupee	1	EA		14.10.2020	31.12.9999	
	IGST (Ded-ITC) %		18.00	%	(14.10.2020	31.12.9999	
	Packg&Fwd Charge %		5.00	%	(14.10.2020	31.12.9999	

Condition line for above highlighted items has been removed as shown below:

Edit RFx Response: Submit Read Only Check Technical RFx Response Close Saw Rfx Response Number 310000974 Rfx Number 140000364 Statu	e s In Process Submission De	adline 22.10	2020 15:00:00	INDIA Remainin	o Time 1 Day	s 03:08:53 F	Ex Owner PUF	R-4 Total Valu	e 5 600.000.0	0 INR	0
RFx Response Version Number C1 RFx Version Number 2											
RFx Information Items Notes and Attachments Cond	itions Summary Tra	cking									
Conditions Overview											
Add Condition (Copy Clipboard Paste Clipboard Delete Clip	board Remove								Expand All C	ollapse All Filter Set	tings
Level	Condition Type	Scales	Amount	Currency	Price per	Price Unit	Location	Valid From	Valid To	Location Name	
Header											
 Item 1 - 20118301000355 BALL VALVE,KB-BV-25 											
	Price		1,000.00	Indian Rupee		EA		14.10.2020	31.12.9999		
	CGST (Ded-ITC) %		9.00	%	(14.10.2020	31.12.9999		
	Freight Charge %		5.00	96	(14.10.2020	31.12.9999		
	SGST (Ded-ITC) %		9.00	%	(14.10.2020	31.12.9999		
Item 2 - 20110501001254 ADAPTER,146402											
	Price		1,000.00	Indian Rupee		EA		14.10.2020	31.12.9999		
	IGST (Ded-ITC) %		18.00	%	(14.10.2020	31.12.9999		
	Packg&Fwd Charge %		5.00	96	(14.10.2020	31.12.9999		

b) If the predefined conditions are applicable in your cases and moreover, you want to further add pricing condition then select the item line and click on Add Conditions button. From where you will get list of pricing conditions (example. Freight, forward, Packing, Insurance, CGST, IGST, SGST, others). Select appropriate pricing condition one by one and same will appear in line item.

Edit RFx Response:										
Submit Read Only Check Technical RFx Response Close Save										0
The use of the last 25 characters in field STREET is restricted (50 of 60) - Display	Help									
RFx Response Number 8100000974 RFx Number 1400000364 Status RFx Response Version Number C1 RFx Version Number 2	In Process Submission De	adline 22.10	.2020 15:00:00	INDIA Remainin	ıg Time 1 Day	s 03:06:25 F	RFx Owner PU	R-4 Total Valu	e 5,600,000.00	INR
RFx Information Items Notes and Attachments Cond	tions Summary Tra	cking								
✓ Conditions Overview										
Add Condition _ Scales Copy Clipboard Paste Clipboard Delete Clip	board Remove								Expand All C	ollapse All Filter Settings
Level	Condition Type	Scales	Amount	Currency	Price per	Price Unit	Location	Valid From	Valid To	Location Name
Header										
 Item 1 - 20118301000355 BALL VALVE,KB-BV-25 										
	Price		1,000.00	Indian Rupee	1	EA		14.10.2020	31.12.9999	
	CGST (Ded-ITC) %		9.00	%	c			14.10.2020	31.12.9999	
	Freight Charge %		5.00	96	c			14.10.2020	31.12.9999	
	SGST (Ded-ITC) %		9.00	%	c			14.10.2020	31.12.9999	
 Item 2 - 20110501001254 ADAPTER, 146402 										
	Price		1,000.00	Indian Rupee	1	EA		14.10.2020	31.12.9999	
	IGST (Ded-ITC) %		18.00	%	0			14.10.2020	31.12.9999	
	Packg&Fwd Charge %		5.00	%	c			14.10.2020	31.12.9999	

e.g. Adding condition item forwarding % in line item 2





	ck Technical RF	x Response CI	ose Save							
Fx Response Number 8100001 Total Value 190,000.00	013 RFx Num 0 INR RFx Re	nber 1400000373 sponse Version N	Status umber Active	Saved Su Version R	bmission Dea Fx Version N	adline 26. umber	10.2020 1 1	5:00:00 INDIA	Remaini	ng Time
RFx Information Items	s Notes and	Attachments	Conditi	ons Su	mmary	Tracking				
 Conditions Overview 										
Add Condition A Scales Co	opy Clipboard P	aste Clipboard	Delete Clipboa	ard Remove	•					
^				Condition T	vpe	Scales	Amount	Currency	Price per	Price
Item Inspection Chrarge %					//					
Item Packing %										
Item Forwarding %				Header Bid	Decrement %	5	0.00	%		
Itom Inspection Val		DE MEC12204400	15040014052							
Here Deskill Fund Val	I ASCENSION FI	FE,MEC 1336ATUC	,150400110F3							
item Pack&Fwid val				Price			100.00	Indian Rupee	1	EA
Item Insurance Val				CGST (Ded-	ITC) %		0.00	%	0	
Item Other Chrg Val				Discount 0/			0.00	<i>67</i>		
Item Inspection Chrg Unit				Discount %			0.00	%	0	
Item Pack&Fwd Charge Unit				SGST (Ded-	ITC) %		0.00	%	0	
Item Freight Chrg Val			00 4000							
dded line item wi	ill appear	as showr	ı below							
dded line item wi	ill appear	as showr	n below	mart19(2A9(2E9(2E0ma22)	27d29fc/10717dcfb/550	12028Naddod	a= 28(Current)Win	aude WID: DefaultExternal	1602261520140	- 0
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dded line item wi ponse - SAP NetWeaver Portal - Internet Explorer p//hspaspdap01.hec.sallisp.com 50000/ij/portalTNavig	ill appear	as showr	1 below	avur1%3A%2F%2F0ae328	37d38fc40717dcfb45a8i	ba41303&NavMod	e=38:CurrentWini	lowId=WIDxDefaultExternal	1603261539149	- D
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dded line item wi pons- SAP NetWewe Portal - Internet Explorer p://htpsspdap01.hec.salisp.com 50000/nj/portalTNavig dit RFx Response: ubmk []. Read Only []. Check: []. Technical RFx R The use of the Isal 25 characters in field STREET is re FX Response Number 100000074 []. BFX Number	ill appear pation Target - navurt%3A%2P%2 Response Close Save istricted (50 of 60) - Display Hd r 140000034 Status	AS Shown	toTlaf&PrevNavTarget=r	avur1%3A%2F%2F0ae32/ 00:00 INDIA Rema	37d38fc40717dcfb45a8	03:01:24 RF	e=3&CurrentWins	lowid=WIDxDefaultExternal	1603261539149	- 🗗
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Addead line item wil pone - SAP NetWeave Pond - Internet Explorer pr// Hupspodp01.hec.salisp.com 50000/rij/pontalTNavig Cill RFX Response uhmiting Read Only Check To use of the last 25 characters in Med STREET is to the StrEET is the StrEe	attonTarget-narvurt%DA%2F%C Response Cloce Save sstincted (50 of 60) - Display H ir 1400000264 Salus tachments Conditi tachments Conditi tachments Conditi	AS Shown 17469-556494d38420813407c84 In Process Submission ID ODIS Summary Tr Condition Type Price COST (Ded-ITC) % Freight Charge % SOST (Ded-ITC) % Freight Charge %	acking Scales Amou Scales Amou	avurtiS34%32%32%220ee32i	aining Time 1 Days Price per Price per 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	03.01.24 RF Price Unit EA	e=38CurrentWint	Total Value 5,6 Valid From Valid T 410 2020 31129 410 2020 31129 31129 31129 3	and All Collapse Al and All Collapse Al Collapse Al Co	Crysteen
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Step 15: Notes & Attachments:

You may add Bidder's Remarks by clicking on Add Button under notes.





Edit RFx Response:

Submit Read 0	Only (Check Techr	nical RFx Response	Close Save					
RFx Response Num Total Value	ber 8100 190,00	001013 Ri 0.00 INR I	Fx Number 1400000 RFx Response Versio	373 Status In P n Number C1	rocess Subr RFx Version Nu	nission Deadline 26 Imber 1	5.10.2020 15:00:00 INDIA	Remaining Time	7 Days 14:52:48 RF
RFx Informa	ion I	ems N	otes and Attac	:hments co	nditions Su	mmary Trackin	g		
▼ Notes									
Add 🖌 Clear									
Assigned To	Catego	у		Text	Preview				
 Attachments 									
Add Attachment	Edit Des	cription Dele	ete Create Qualifica	tion Profile					
Assigned To		Category	Description	File Name	Version	Processor	Checked Out	Type Size (KB)	Changed by

Add comment on note and assigned it to general data if it is applicable for all items or item specific by **assigning to** single

						Options 🔻
Edit RFx Response:						
Submit Read Only Check Technical RFx Response Close	Save					0.
RFx Response Number 8100000974 RFx Number 1400000364 RFx Response Version Number C1 RFx Version Number	Status In Process 2	Submission Deadline 22.10.2020 15:00:00 INDIA	Remaining Time 1 Days 03:01:24 I	RFx Owner PUR-4	Total Value 5,6	500,000.00 INR
RFx Information Items Notes and Attachmen	ts Conditions	Summary Tracking				
▼ Notes						
Add _ Clear						Filter Settings
Assigned To Category	Add Bidder's R	Remarks				
Bidders Remarks	Bidders Remarks:	Material will be delivered in packing of 10				
▼ Attachments						
Add Attachment Edit Description Delete Create Qualification Profi						Filter Settings
Assigned To Category Description	0			Size (KB)	Changed by	Changed on
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			OK Cancel			

Similarly you may add attachment and assign it to **specific item** or as **general data** if applicable as shown below:

For header level attachments

acchouse - and instructional - internet explorer			- U X
🕼 http://vhspaspdap01.hec.sailisp.com.50000/ij/portal?NavigationTarget=navur%3A%2F%2F7469a5b8494438af20813a07c8d071af&PrevNavTarget=navur%3A%2F%2F0ae3287d38fc40717dcfb45a8ba41303&NavMode	e=3&CurrentWindowl	d=WIDxDefaultExternal16032	261539149
			Options 🔻
Edit RFx Response:			
Submit Read Only Check Technical RFx Response Close Save			0,
RFx Response Number \$100000574 RFx Number 1400000364 Status Saved Submission Deadline 22.10.2020 15:00:00 INDIA Remaining Time 1 Days 02:45:04 RFx Own	mer PUR-4 Tot	tal Value 5,600,000.00	INR
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Assigned To Category Description Description	Size (KB)	Changed by	Changed on
*Assign To: General Data			
OK Cancel			





For item level attachments

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		Add Attachment							
		Here you can upload an atta	achment. You have to assign it to either	the document general data	or to an item				
 Attachments 		Selected File:	Validations.xls Change File Select	tion					
Add Attachment Edit Description	Create Qualification Profile	Description:	data for item 2						Filter Settings
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Document Header	Standard Attachment	Item Number:	1			doc	33	100007838301	21.10.2020

Attachment will be appeared as shown below:

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item01"BALL VALVE,KB-BV-25" Standar	ard Attachment	data for item 2	Validations.xls	1			xis	23	100007838301	21.10.2020

Step 16: **Entry of offer quantity**: Click on item tab, you will see item wise quantity required (tender quantity) and system will automatically show you submitted quantity (offered quantity) same as quantity required. You may edit the submitted quantity, if required.

Note: Total RFx Response Value (offer value) will be calculated on the basis of submitted quantity.



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ponse - SAP NetWear p://vhspaspdap01.he	er Portal - Internet Explor sailisp.com:50000/irj/po	er rtal?Navig	ationTarget=navi	u1%3A%2F%2F7469a5	b8494d38af20813a07d	:8d071af&PrevNavTarget=navurl	%3A%2F%2F0ae3287d	38fc40717dcfb45a8ba4	1303&	NavMode=3&Curre	entWindowle	d=WIDxDefa	ultExternal16032615	- D	×
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Line Number	Description	Variant	Product Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	RFx / Response 🕼	RI
1 🕞	BALL VALVE,KB-BV-25		Material	20118301000355	SPR04084	COKE OVEN SPARES	600.000	600.000	EA	See Conditions	INR	1	On 19.03.2020	0/1	0/
2 🕞	ADAPTER,146402		Material	20110501001254	SPR04084	COKE OVEN SPARES	5,000.000	5,000.000	EA	See Conditions	INR	1	On 29.05.2020	0/0	0/
🕨 Details fo	r Item 2 ADAPTER,1	46402													×
Item Data	Questions Not	es and All	achments	Delivery Sub	contracting Pa	ayment									
▼ Notes															
Clear														Filter Settings	
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You may see the details of individual items by selecting line item and click on **Details** tab

sponse - SAP NetWea	ver Portal - Internet Explo	rer												- 0	
tp://vhspaspdap01.h	c. sailisp.com :50000/irj/p	ortal?Navig	jationTarget= nav	rf%3A%2F%2F7469a5	b8494d38af20813a07	c8d0/1af8tPrevNavTarget=navurl1	%3A%2F%2F0ae3287d	38tc40717dctb45a8ba4	130380	NavMode=38:Curre	ntWindowld	1= WIDxDefa	ultExternal16032615	39149	ptions
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RFx Informati	on Items	Notes an	d Attachments	Conditions	Summary Tra	acking									
 Item Overview 															
Details Add Ite	m _ Copy Paste	Delete	Calculate V	alue											
Line Number	Description	Variant	Product Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	RFx / Response	Ø
1 🖏	BALL VALVE,KB-BV-25		Material	20118301000355	SPR04084	COKE OVEN SPARES	600.000	600.000	EA	See Conditions	INR	1	On 19.03.2020	0/1	
2 📖	ADAPTER,146402		Material	20110501001254	SPR04084	COKE OVEN SPARES	5,000.000	5,000.000	EA	See Conditions	INR	1	On 29.05.2020	0/0	
Details fo	Ouestions	E,KB-B	/-25	Delivery Sub	contracting P	wmont									D
Null Data	Guestions			Delivery	contracting	aynnan									
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dit	RFx Res	sponse:													
ıbmit	Read O	nly Check Tec	hnical RFx	Response Clo	se Save										
The u	ise of the last	25 characters in field S	TREET is r	estricted (50 of 6)) - Display Help										
x Ret	sponse Numl Fx Response	ber 8100000974 Version Number	RFx Numb C1 RF:	er 1400000364 k Version Numbe	Status Saved r 2	Submission Dead	lline 22.10.2020 15:00:00 IN	DIA Remaining Time	1 Days 02:08:1	4 RF	Fx Owner PUR-	4 Total Value	5,600,000.00 INF	२	
F	RFx Informati	ion Items	Notes a	nd Attachments	Conditions	Summary Trac	king								
	1 03	BALL VALVE, KB-BV-2	!5	Material	20118301000355	SPR04084	COKE OVEN SPARES	600.000	600.000	EA S	See Conditions	INR	1 On 19.03.2020	0/1	c
	2 🕞	ADAPTER,146402		Material	20110501001254	SPR04084	COKE OVEN SPARES	5,000.000	5,000.000	EA S	See Conditions	INR	1 On 29.05.2020	0/0	0
4	Details fo	or Item 1 BALL VAI	VE,KB-B	V-25											×
	Item Data	Questions N	lotes and A	ttachments	Delivery Sub	contracting Pay	ment								
	Jania Data														
Ident	tification				Cu	rrency, Values and P	ricing								
	lb	em Type: Material				Curre	ency: Indian Rupee								
	Prod	luct Type: Material				Required Qua	ntity: 600.000 E	each							
	Electric de la contra de la con	00004004				Submitted Qua	ntity: 600.000 E	A each							
	Product (category: SPR04084		COKE OVEN SF	ARES		rice: 1.000.00 mu	1.0							
	Pr	oduct ID: 201183010	00355												

Click on item level question tab, If any questionnaire is available at item level then you need to answer the same as shown below

🤗 Response - SAP NetWea	Reiponse - SAP NetWeiver Portal - Internet Explorer – o													×	
http://vhspaspdap01.he	ttp://wspsspdap01.hec.sallsp.com.50000/inj/portal?NavigationTarget=navurl%3A%2F%2F7469s5b6494d38af20813s07c6d071af&PrevNavTarget=navurl%3A%2F%2F0ae3287d38fc40717dcfb45s6bs413038NavMode=3&CurrentWindow/d=WDxDefaultExternal1603261539149														
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Edit RFx Res	sponse:														
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The use of the last	The use of the last 25 characters in field STREET is restricted (50 of 60) - Display Help														
RFx Response Numb	RFx Response Number 8100000974 RFx Number 1400000364 Status Saved Submission Deadline 22.10.2020 15:00:00 INDIA Remaining Time 1 Days 02:05:38 RFx Owner PUR-4 Total Value 5,600,000.00 INR														
RFx Response	RFx Response Number 8100000974 RFx Number 1400000364 Status Saved Submission Deadline 22:10:2020 15:00:00 INDIA Remaining Time 1 Days 02:05:38 RFx Owner PUR-4 Total Value 5;600,000:00 INR RFx Response Version Number C1 RFx Version Number 2														
RFx Informati	on Items	Notes and	d Attachments	Conditions	Summary Tra	acking									
					,										_
Details Add Iter	m " Copy Paste	Delete	Calculate V	alue											
Line Number	Description	Variant	Product Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	RFx / Response 🕕	RF
1 🕞	BALL VALVE,KB-BV-25		Material	20118301000355	SPR04084	COKE OVEN SPARES	600.000	600.000	EA	See Conditions	INR	1	On 19.03.2020	0/1	0/(
2 🕞	2 E ADAPTER,146402 Material 20110501001254 SPR04084 COKE OVEN SPARES 5,000.000 5,000.000 EA See Conditions INR 1 0 n 29.05.0220 0/0 0/0														

In the notes and attachment tab in item details level, you can see all the attachments which have attached at **step 15** and assigned to **single item**



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se - SAP NetWeave	er Portal - Internet E	plorer j/portal?Naviga	tionTarget=1	navurl%3A%2F%2	F7469a5b8494d38af20	0813a07c8d071af⪻	evNavTarget=navurl%	3A%2F%2F0ae3287d3	8fc40717dcfb45a8ba	413038d	NavMode=3&Curre	ntWindowld	=WIDxDefau	ultExternal1603261539	- C 9149
it RFx Resp	ponse:														
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Response Numbe RFx Response Vo	r 8100000974 ersion Number	RFx Number C1 RFx V	14000003 /ersion Nun	64 Status nber 2	Saved Submiss	sion Deadline 22.1	0.2020 15:00:00 INDI	A Remaining Tir	me 1 Days 01:58:	50	RFx Owner PUR	-4 Tota	l Value	1,800,000.00 INR	
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Details for Item Data	Ouestions	ALVE,KB-BV-	25 chments	Delivery	Subcontracting	Payment									
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Category	Low Description	Desc	ription	File	e Name	Version	Processor	Checked O	ut Typ	e	Size (KB)	Change	ed by	Chan	ged on
											/				-

Delivery Schedule: You may provide your item wise delivery schedule. Please ensure delivery quantity should be equal to submitted quantity. If you add more quantity it will automatically update your submitted quantity accordingly.

mit Read	Only Chec	k Techn	al RFx Resp	onse Clo	se Save								
e use of the la	st 25 characters	in field STR	EET is restric	ted (50 of 60) - Display Help								
Response Nu RFx Respons	mber 8100000 se Version Num	974 RF ber C1	k Number 1 RFx Ver	400000364 sion Number	Status Saved	Submission D	eadline 22.10.2020 15:00:00 INE	DIA Remaining T	Fime 1 Days 01:49:03	RFx Owner PUF	R-4 Tot	al Value 5,600,000	0.00 INR
RFx Inform	ation Ite	ms	lotes and Al	ttachments	Conditions	Summary T	racking						
Details	for Item 1 B		KB-BV-25	5									
Details Item Data	for Item 1 B	ALL VALVI s Not	,KB-BV-25 is and Attach	i ments	Delivery Sub	contracting	Payment						
Details Item Data Delivery Sch	for Item 1 BJ Questions	ALL VALVI s Not	S,KB-BV-25	i ments	Delivery Sub	contracting	Payment						
Details Item Data Delivery Sch Add Remo	for Item 1 BJ Questions edule we	ALL VALVI s Not	5,KB-BV-25 Is and Attach	i ments	Delivery Sub	contracting	Payment						
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Details Item Data Delivery Sch Add Remo Delivery 1	for Item 1 BJ Questions edule we Delivery Date 31.10.2020	ALL VALVI s Not Quantity 300.000	E,KB-BV-25 Is and Attach	i ments	Delivery Sub	contracting	Payment						
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Details Item Data Delivery Sch Add Remo Delivery 1 2	for Item 1 BJ Questions edule we Delivery Date 31.10.2020 30.11.2020	ALL VALVI 3 Not Quantity 300.000	,KB-BV-25 is and Attach Unit EA EA	; ments	Delivery Sub	contracting	Føyment						
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Delivery Sch delivery 1 2 otal Quantity:	for Item 1 BJ Questions edule we Delivery Date 31.10.2020 30.11.2020 6	ALL VALVI 3 Not Quantity 300.000 300.000 EA	E,KB-BV-25 is and Attach Unit EA EA	j ments	Delivery Sub	contracting	Payment						



Step17 : Click on **Tracking** tab to view RFx version provided by buyer by clicking on RFx Version Tab as below. Active version of RFx is latest version tender against which you are submitting bids.

RFx Response:						
It Read Only Check	Technical RFx Response Close Save					
use of the last 25 characters in fie	d STREET is restricted (50 of 60) - Display Help					
esponse Number 8100000974	RFx Number 1400000364 Status In Proc	ess Submission Deadline 22.10	2020 15:00:00 INDIA Remaining Time 1	Days 01:43:24 RFx Owner PUR-4	Total Value 5,600,000.00 INR	
Of a Deepense Versien Number	C2 REx Version Number 2					
Rrx Response version number						
RFx Information Items	Notes and Attachments Conditions Su	mmary Tracking				
RFx Information Items	Notes and Attachments Conditions Su	mmary Tracking				
RFx Information Items	Notes and Attachments Conditions Su	mmary Tracking				
RFx Information Items	Notes and Attachments Conditions Su	mmary Tracking				_
RFx Information Items RFx Response Version Automation RFx Response Versions Version Overview	Notes and Attachments Conditions Su	mmary Tracking				
RFx Response Version Humber RFx Response Versions Version Overview Detail Compare	Notes and Attachments Conditions St	Immary Tracking				
RFx Response Version Rulliner RFx Response Versions Version Overview 2etail Compare 3 Version	Notes and Attachments Conditions St	mmary Tracking	Changed On	Document Name	External Version Number	[
RFX Response Version Rumer RFX Response Versions Version Overview Detail Compare 1 Version 3	Notes and Attachments Conditions St 57 Versions Document/Version Type Active Document	rmmary Tracking	Changed On 21.10.2020 11:45:20	Document Name MM_KIRAN	External Version Number 2	[
RFX Response Version Rumer RFX Information Items RFX Response Versions Version Overview Detail Compare 1 Version 3 2	Notes and Attachments Conditions Su RF Versions DocumentVersion Type Active Document Historical Document	mmany Tracking	Changed On 21.10.2020 11.4520 14.10.2020 17.55 05	Document Name MAL_kIRAN MAL_KIRAN	External Version Number 2 2	[

You may also view your quotation versions by clicking on **RFx Response Versions** tab as shown below.

http://vhspaspdap01.hec. sailisp.com :50000/irj/portal?NavigationT	arget=navurl%3A%2F%2F7469a5b8494d38af20813a07c8c	071af&PrevNavTarget=navurl%3A%2F%2F0ae3287d38fc	40717dcfb45a8ba41303&NavMi	ode=3&CurrentWindowld	l=WIDxDefaultExternal160	3261539149	
Edit RFx Response:							Options 🔻
Submit Read Only Check Technical RFx Respon	nse Close Save						0,
The use of the last 25 characters in field STREET is restricte RFx Response Number 8100000974 RFx Number 140 RFx Response Version Number C2 RFx Version	d (50 of 60) - Display Help 10000364 Status In Process Submission D on Number 2	eadline 22.10.2020 15:00:00 INDIA Remaining T	ime 1 Days 01:43:24 F	RFx Owner PUR-4	Total Value 5,600,	000.00 INR	
RFx Information Items Notes and Attachm	ents Conditions Summary Track	ing					
RFx Response Versions RFx Versions							
▼ Version Overview							
Detail Compare							
T Version	Document/Version Type	Created On	Changed On		Document Name		
C2	Change Document	21.10.2020 13:16:36	21.10.2020 13:16:36				
2	Active Document	14.10.2020 16:40:53	21.10.2020 13:16:29				
1	Historical Document	14.10.2020 17:02:53	14.10.2020 17:02:53				
Edit RFx Response:							
Submit Read Only Check Technical	RFx Response Close Save						
RFx Response Number 8100001013 RFx N Total Value 190,000.00 INR RFx	lumber 1400000373 Status In Pro Response Version Number C1 I	cess Submission Deadline 26.10.20 RFx Version Number 1	20 15:00:00 INDIA	Remaining Time	7 Days 14:47:28	RFx Owner	PUR-12
DEv Information Home Notes	nd Attachments Conditions C	Tracking					

REX INFORMATION REINS NOTES and	Auachiments Conditions Summ			
RFx Response Versions RFx Versions	S			
✓ Version Overview				
Detail Compare				
Tersion	Document/Version Type	Created On	Changed On	Document Name
C1	Change Document	19.10.2020 00:07:07	19.10.2020 00:07:07	
1	Active Document	18.10.2020 22:34:03	18.10.2020 23:59:36	



Step-18 : You can view summary of the RFx by clicking on **Summary** Tab

F Edit	Display RFx Response:	
RFx Response Number 8100000974 2 RFx Number 1400000364 Status Submitted Submission Deadline 22.10.2020 15.00:00 INDIA Remaining Time 0 Days 19:32:17 RFx Owner PUR-4 Total Value 5,600,000.00 RFx Response Version Number 2 RFx Information Items Notes and Attachments Conditions Summary Tracking	Zedit Close Withdraw	
RFx Information Items Notes and Attachments Conditions Summary Tracking	RFx Response Number 8100000974 RFx Number 1400000364 Status Submittee RFx Response Version Number 2 RFx Version Number 2	d Submission Deadline 22.10.2020 15:00:00 INDIA Remaining Time 0 Days 19:32:17 RFx Owner PUR-4 Total Value 5,600,000:00 INF
	RFx Information Items Notes and Attachments Conditions SU	ummary Tracking
RFx Response Number. 8100000974	RFx Response Number	ar 8100000974
Items with Response: 2 out of 2 items responded to	Items with Response	e: 2 out of 2 items responded to
Questions: 14 out of 14 questions answered (14 out of 14 ma	Questions	It a ut of 14 questions answered (14 out of 14 ma
Notes: 2 notes added	Notes	IS: 2 notes added
Attachments: 2 attachments added	Attachments	IS: 2 attachments added
Conditions: 8 conditions added	Conditions	IS: 8 conditions added
Total RFx Response Value: 5,600,000.00 INR	Total RFx Response Value	le: 5,600,000.00 INR

Step-19: After completion of bid entries in all respect, click on Check Button followed by Submit Button

Edit RFx Response:											
Submit Read Only Check Technical RFx Response Close Save											
RFx Response Number 8100001013 RFx Number 1400000373 Status In Process Submission Deadline 26.10.2020 15:00:00 INDIA Remaining Time 7 Days 14:57:10 Total Value 190,000.00 INR RFx Response Version Number C1 RFx Version Number 1 7 Days 14:57:10											
Display RFx Response:											
RFx response 8100001013 submitted											
RFx Response Number 8100001013 RFx Number 1400000373 Status Saved Submission Deadline 26.10.2020 15:00:00 INDIA Remaining Time 7 Days 15:00:36 RFx Owner PUR-120 Total Value 190,000.00 INR RFx Response Version Number Active Version RFx Version Number 1											

Step-20: **Until bid submission deadline is reached**, Bidder can withdraw their bid by clicking on Withdraw button or Edit and Re-submit the same also by clicking on Button respectively.





Display RFx Response:

Sedit Close Withdraw											
🔅 The use of the last 25 characters in field STREET is restricted (50 of 60) - Display Help											
RFx response 8100000974 submitted											
RFx Response Number 8100000974 RFx Number 1400000364 Status Withdrawn RFx Response Version Number 4 RFx Version Number 2	Submission Deadline 22.10.2020 15:00:00 INDIA Remaining Time 0 Days 19:20:52										
RFx Information Items Notes and Attachments Conditions	Summary Tracking										
Basic Data Questions Notes and Attachments Conditions Payment											
Event Parameters	Status and Statistics										
Currency: Indian Rupee	Created On: 14.10.2020 16:40:53 INDIA										
	Created By: Mr. BIDDER-1 P LTD										
	Last Processed On: 21.10.2020 19:36:20 INDIA										
	Last Processed By: Mr. BIDDER-1 P LTD										

On EMD Acceptability: The Buyer will receive the following mail.

On EMD Acceptance

EMD Notification for	RFX 1400000617
----------------------	----------------

E PUR-4

Created

Dear Sir/Madam,

SAIL ISP has successfully carried out EMD opening and the EMD submitted by you has been ACCEPTED by the competent authority

Warm Regards, PUR-4 Dealing Officer SAIL ISP

On EMD Rejection

EMD Notification for RFX 1400000617
Created I PUR-4
Dear Sir/Madam, SAIL ISP has successfully carried out EMD opening and the EMD submitted by you has been REJECTED by the competent authority
Warm Regards, PUR-4 Dealing Officer SAIL ISP

Page **53** of **71**





Technical Offer Opening:

The following mail will be received by the bidder.

Technical Offer Opening RFX No. 1400000617									
Created	System								
Dear Sir/Madam),								
SAIL ISP has su	ccessfully carried out Technical Offer opening on 10.11.2020 . The Techno-Commercial Evaluation is being carried out.								
This is for your i	information Please								
Warm Regards, Dealing Officer SAIL ISP									

After Technical opening if techno-commercial clarifications are carried out , c-folder will be used for the same :

Click on RFX and Auctions \rightarrow Click on Response Number

SAP										Search:	Q	- I	lew Session	SAP Store	Log off
I Back	4 Back Forward History Favorites Personalize View Help Welcome: BIDDER 11 PLTD														
RFx and	RFx and Auctions													[
Overviev	/	Service Map													
RFx a	nd Au	ctions > Overview	<pre>/ > RFx and Auctions</pre>											Full Screen	Options 🔻
	Ap	Oly Clear													^
	View	[Standard View]	✓ Create	e Response C	isplay Event	Display Respor	nse Print	Preview Refresh	Export _					25	
	Ē	Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version	Q&A	Start Time	End time	
		1400000617	Bidder Manual	Limited Tender	Ended	10.11.2020	10.11.2020	8100001388	Submitted	5	1	0	16:11:42	17:30:03	
								L							

Your Response will open. After this click on the Technical RFx Response

Display RFx Response:		
		0.
RFx changed; to update RFx response with new data, choose 'Edit'		
RFx Response Number 8100001388 RFx Number 1400000617 Status Submitted Submission Deadline 10.11.2020 17:30:03 INDIA Total Value 12.546,000.00 INR RFx Response Version Number 1 RFx Version Number 5	Remaining Time 0 Days 00:00:00	RFx Owner PUR-4
RFx Information Items Notes and Attachments Conditions Summary Tracking		
Basic Data Questions Notes and Attachments Conditions Payment		

C-folder will open with a New folder dedicated for Technical/ Price Negotiation





Help

SAP mySAP PLM cFolders						C	ollabor	ation o	n the	e Web
			Re	efresh Ci	reate Meeting	g Search	Favorites	Settings	Help	Logout
영 쇼 Intechnical Details	Folder TECH/ PRIC Current Path: Collaborat	E NEGO ion > > > <u>100008051</u>	1401 > TECH/ PRICE NEGO							<u>Help</u>
COLLABORATION TENDER DETAIL Interpretation Interpretation TECH/ PRICE NEGO	Folder Name Subscribe Authorization Save Notifications Ad	TECH/ PRICE NE	2GO *							
	Title: Folder Contents			Upload P	DX Package	Create C	ору Соруа	s Bookmark	Paste	All None
	Thumbnail	Name A	Current Version	Read	<u>Status</u>	Changed b	<u>y.</u>	hanged on		
		Negotiation	Version 1			PUR-4	1	0.11.2020 20	46:59	

Here various types of objects can be configured such as :

Create Object

Navigation:	Folder Overview	
Current Path:	Collaboration > > > 100008051401 > TECH/ PRICE NEGO > Create Object	

Title: What do you wa	nt to create?	Cancel
England Folder	A folder is used to structure the collaboration and is also a container for storing objects.	
G GBill of Material	A bill of material structures materials and represents a directory of all parts (items) that belong to a material.	
Bookmark	A bookmark can be linked to any Web site.	
Discussion	A discussion is a communication forum about a collaboration, a folder or a folder object.	
Document	A document can contain any file in different versions.	
Note	A note is for adding a short descriptive text and can have versions.	

The description of the same is provided above.

For example, if you want to attach a document:

Create Document	<u>Help</u>
Navigation: Folder Overview	
Current Path: Collaboration > > > 100008051401 > TECH/ PRICE NEGO > Create Document	
Create Document	
Name TECH Nego *	
Description	
Subscribe	
Upload Local File	
Create File Later	
Continue Cancel	

TCS and SAIL-ISP Confidential





After attaching documents/ Note the Folder will look like this.

Folder TI	CH/ PRICE NEG	0				Help
Current Path	Collaboration > >	> 100008051401 > TECH/ PRICE NEGO				
		·····				
older						
Name	TEC	H/ PRICE NEGO *				
Subscribe						
Authorizati	on Writ	ę				
Save No	ifications Additional F	unctions Cancel				
Title: Folde	Contents	Upload PDX Pa	ickage Cr	eate Co	py Copy as Bookm	ark Paste All None
Thumb	nail <u>Name</u> △	Current Version	Read	Status	Changed by	Changed on
		Version 1			PUR-4	10.11.2020 20:46:59
		472230 iSecurity Quiz Completion Certificate pdf (251KB)			BIDDER 11 P LTD	10.11.2020 21:12:18

- After techno-commercial clarifications, SAIL ISP may float the RFX again for vendors to change their techno-commercial terms as per agreement and documents loaded in C Folder.
- The Vendors/ Bidders will receive the following e-mail.:

RFx 1400000617
Created = PUR-4
Mr. Bidder 13 P LTD, Submission deadline: 12.11.2020 15:00:00 Pre-bid Discussion Deadline: 21.11.2020
Please use the below link for logging into our website: <http: ?<br="" irj="" portal="" vhspaspdap01.hec.sailisp.com:50000="">NavigationTarget=OBN://BOSystemAlias=SAP_SRM/BOTechnicalName=qte/Operation=displayrfx&NavMode=3&SAPSRM_BOID=005056920F181EDB88E806DDC6D7F707></http:>
It would be a pleasure to do business with your esteemed organization.
Warm regards,
Dealing Officer SAIL ISP
题 BID140000061Z

After clicking on the above link vendor has to edit the response

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PRAGATI



Thtp://hspaspdap01.hcc.saliap.com_50000/iij/portalTNavigationTarget= navurl%3A%2F%2F%49a5b8494d38420813a07c8d071af&Pre-NavTarget= navurl%3A%2F%2F%2F%2ec8d9d52425300f5e3a3edd990b8NavMode= 3&CurrentWindowf Display RFx Response: Edit ① Technical REx Response Close Withdray Rex changed; to update REx response with new data, choose Edit	Id=WID1605097530552
Display RFx Response: Close Withdraw Close Close Clo	Options -
Display RFx Response: Case Withdraw RFx Changed, to update RFx response with new data, choose Edit	
RFX Response Number 310001398 R7X Mumber 140000002 status Submission Deadline 12.11.2020 15.00.00 INDIA Remaining Time 0.Days 21.08:24 RFX Owner ISP/USER-/ RFX Response Version Number 2 RFX Version Number 6	7 Total Value 750,000,000.00 INR
RFx Information Items Notes and Attachments Conditions Summary Tracking	
Basic Data Questions Notes and Attachments Conditions Payment	
Event Parameters Status and Statistics Currency: Indian Rupee Created On: 11.11.2020 16:03:37 INDIA Created By: IM: Bidder 2 P Ltd Created op: Mr. Bidder 2 P Ltd	
Last Processed On: 11.11.202017.31.38 INDIA Last Processed By: Mr. Bidder-2 P Ltd	
Pre Bid discussion end date:	
Partners and Delivery Information	
Details Send E-Mail Call Clear	Filter Setting:
Function Number Name Phone	ne Number
Goods Recipient SRM User	
Ship-To Address IISCO STEEL PLANT, BURNPUR	
Location IISCO STEEL PLANT, BURNPUR	

Bidder will not be able to change Price and will be able change only the conditions which have been agreed as per the techno-commercial negotiation.

***Please note that bidders may only change the conditions that have been agreed and in case they change any other conditions their offer will be summarily rejected

//vhspaspdap01.hec. sailisp.com :50000/irj/por	tal?NavigationTarget=navurl%3A%2F%2F	F7469a5b8494d38	laf20813a07c8d07	1af&PrevNavTarget=nav	url%3A%2F%2F5f02	ec8d9d52425300ff5	e3a3edd990b8cNa	/Mode=3&CurrentV	/indowld=WID16050975	30552
										0
dit PEx Posponso										
III KFX Kespolise.										
omit Read Only Check Techni	cal REX Response Close Save									
Response Number 8100001398 RF. RFx Response Version Number C2	x Number 1400000620 Status I RFx Version Number 6	n Process	Submission Dea	dline 12.11.2020 15:0	0:00 INDIA Rei	maining Time 0	Days 21:08:04	RFx Owner ISP	USER-7 Total Va	lue 750,000,000.00
RFx Information Items Note:	s and Attachments Conditio	ons Sum	imary Tracl	king						
Conditions Overview										
Add Condition 🖌 Scales Copy Clipboar	d Paste Clipboard Delete Clipboa	ard Remove							Expand	All Collapse All Filter S
Level	Condition Type	Scales	Amount	Currency	Price per	Price Unit	Location	Valid From	Valid To	Location Name
✓ Header										
	Header Bid Inc/Dec %		0.00	%				11.11.2020	30.12.9999	
 Item 2 - 700001 test 										
	Price		5,000.00	Indian Rupee	1	EA		11.11.2020	30.12.9999	
(CGST (Ded-ITC) %		9.00	%	0			11.11.2020	30.12.9999	
	Discount %		0.00	%	0			11.11.2020	30.12.9999	
	Forwarding %		0.00	%	0			11.11.2020	30.12.9999	
	Freight Charge %		0.00	%	0			11.11.2020	30.12.9999	
	Inspection Chrarge %		0.00	96	0			11.11.2020	30.12.9999	
	Insurance Charge %		0.00	96	0			11.11.2020	30.12.9999	
	Other Charges %		0.00	96	0			11.11.2020	30.12.9999	
	Packg&Fwd Charge %		0.00	96	0			11.11.2020	30.12.9999	
	Packing %		0.00	%	0			11.11.2020	30.12.9999	
	SGST (Ded-ITC) %		9.00	%	0			11.11.2020	30.12.9999	

4.3 Technical acceptance intimation to bidder

ON ACCEPTANCE the following mail will go:





Techno Commercial BID Response 8100001390

E PUR-4

Created

Dear Sir,

SAIL ISP has successfully carried out bid opening and your offer has been found Techno-Commercially Accepted

Warm Regards,

Dealing Officer SAIL ISP

ON REJECTION the following mail will be sent to the bidder.

Techno Commer	rcial BID Response 8100001389
Created	E PUR-4
Dear Sir,	
SAIL ISP has succes	sfully carried out bid opening and your offer has been found Techno-Commercially Rejected
Warm Regards,	
Dealing Officer SAIL ISP	

4.4 Price Opening intimation to bidder

On price opening the following mail will be received by the vendor

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4.5 Price Negotiation Intimation & Process:

Sometimes price negotiations will be required for certain cases in such situations the buyer will send the bidder, the following mail.



After this the bidder will login to the SRM Portal using their User Id and Password: Open the RFX and click on the Response Number

/								Search:	٩ -	r Nev	w Session	SAP Store	Log
ack Forward ⊢ History Fa v	orites Personalize V	/iew Help									Wel	come: BIDDER	11 P I
BD													
and Auctions Home													
rview Service Map													
.Fx and Auctions > Overview	> RFx and Auctions											Full Screen	
Active Queries													
eAuctions All (0) Public	shed (0) Ended (0) (Completed (0)											
											N 0		
Show Quick Criteria Mai	ntenance								Change C	Query D	etine New Qu	ery Personal	ze
Show Quick Criteria Mai View: [Standard View]	Create F	Response Di	splay Event	isplay Respons	se Print	Preview Refresh	Export _		Change C	Query D	enne New Qu	ery Personal	ze
Show Quick Criteria Mai View: [Standard View]	Create I Event Description	Response Di Event Type	splay Event [Display Respons	Se Print End Date	Preview Refresh Response Number	Export _ Response Status	Event Version	Response Version	Q&A	Start Time	ery Personal	ze
Show Quick Criteria Mai View: [Standard View] Contemporation (Standard View) Event Number 1400000617	V Create I Event Description Bidder Manual	Response Di Event Type Limited Tender	Event Status Published	Display Respons Start Date 10.11.2020	End Date	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version	Response Version	Q&A 0	Start Time 22:42:09	End time	ze

Click on the EDIT RFX Button:

- Please note that on the basis of "Basis of Evaluation" the negotiated Price will be entered either on Overall Basis or at Item level.
- Please be aware that the Negotiated Price will be populated by ISP Dealing officers and it will be an un-editable field for bidder



As per negotiated terms, the price will be entered by Bidder/ Vendor in the conditions tab. This price should be equal to the price entered by the buyer. Else the bidder will not be able to save the quotation

Status and Statistics
L1 Item Price Accepted: No Status and Statistics

Delivery Date: 00:00:00

It RFx Response: Technical RFx Response Close Save init Read Only Check Technical RFx Response Close Save ix response is complete and contains no errors Response Number 8100001388 RFx Number 1400000617 Status Total Value 12,546,000.00 INR RFx Response Version Number	In Process Submissi C1 RFx Version Nun	on Deadline 11.11.2 Iber 5	020 15:00:00 INDIA	Remaining Time 0 D	ays 02:45:06 R	Fx Owner PUR-4
RFx Information Items Notes and Attachments Conditi	ons Summary	Tracking				
						,
 Header 						
	Header Bid In	0.00		10.11.2020	30.12.999	%
Item 1 - 20110501000939 HALF BUCKSTAY,SUPPORTING,DWN:8B-4/12	5,2					
	Price	12,546.00	1 SET	10.11.2020	30.12.999	Indian R
	CGST (ND) %	0.00	0	10.11.2020	30.12.999	%
	Discount %	1.00-	0	10.11.2020	30.12.999	%
	Forwarding %	0.00	0	10.11.2020	30.12.999	%
	Freight Charg	3.00	0	10.11.2020	30.12.999	%
	IGST (ND)%	0.00	0	10.11.2020	30.12.999	%
	Inspection Ch	0.00	0	10.11.2020	30.12.999	%
	Insurance Ch	0.00	0	10.11.2020	30.12.999	%
	Other Charge	0.00	0	10.11.2020	30.12.999	%
	Packg&Fwd C	0.00	0	10.11.2020	30.12.999	%
	Packing %	0.00	0	10 11 2020	30 12 999	9/6
	SGST (ND) %	0.00	0	10 11 2020	30 12 000	96

4.6 Price Matching Intimation & Process:

Sometimes order needs to be placed on Multiple sources, in such a scenario ISP Dealing Officers will send the following mail.

Item Variant Description: Original Item

Negotiated Individual Price: 12,546.00

Further Properties



PRAGATI



RFx 140000617
Created PUR-4
Mr. BIDDER 11 P LTD, You are requested to match the L1 price for the following RFx: Bidder Manual 1400000617
Submission deadline: 12.11.2020 15:00:00 Pre-bid Discussion Deadline: 21.11.2020
Please use the below link for logging into our website: <http: ?<="" irj="" portal="" td="" vhspaspdap01.hec.sailisp.com:50000=""> NavigationTarget=OBN://BOSystemAlias=SAP_SRM/BOTechnicalName=qte/Operation=displayrfx&NavMode=3&SAPSRM_BOID=005056920F181EDB88E806DDC6D7F707></http:>
It would be a pleasure to do business with your esteemed organization.
Warm regards,
Dealing Officer SAIL ISP
12 BID140000617

On Receipt of such a mail the bidder will log into SRM Portal and edit the RFX response.

								Search:	Q +	Nev	w Session	SAP Store
ck Forward ► History F	Favorites Personalize	View Help									We	elcome: Bidder
view Service Man												
Fx and Auctions > Overview	w > RFx and Auctions											Full Screen
Active Queries eRFxs All (1) Pu eAuctions All (0) Pu	ublished (0) Ended (0) Iblished (0) Ended (0)	Completed (0) Completed (0)										
Active Queries eRFxs All (1) Pu eAuctions All (0) Pu eRFxs - All	ublished (0) Ended (0) Iblished (0) Ended (0)	Completed (0) Completed (0)										
Active Queries eRFxs All(1) Pt eAuctions All (0) Pu eRFxs - All Show Quick Criteria M	ublished (0) Ended (0) ublished (0) Ended (0) Aaintenance	Completed (0) Completed (0)							Change C	Query De	efine New Qu	ery Personal
Active Queries eRFxs All(1) Pu eAuctions All (0) Pu eRFxs - All Show Quick Criteria M View: [Standard View	ublished (0) Ended (0) iblished (0) Ended (0) Alaintenance	Completed (0) Completed (0) Response D	isplay Event	Display Respons	se Print P	review Refresh	Export _		Change C	Query De	efine New Qu	ery Personal
Active Queries eRFxs All(1) Pt eAuctions All (0) Pu eRFxs - All Show Quick Criteria M View: [Standard View Event Number	ublished (0) Ended (0) iblished (0) Ended (0) Alaintenance d) v Create Event Description	Completed (0) Completed (0) Response	isplay Event 1 Event Status	Display Respons	se Print P End Date	review Refresh Response Number	Export _ Response Status	Event Version	Change C Response Version	Query Da	efine New Qu Start Time	ery Personal

Display RFx Response:							
Sedit Close Withdraw							2
RFx changed; to update RFx response with ne	w data, choose 'Edit'						
RFx Response Number 8100001390 RF2 Total Value 13,000,000.00 INR F	x Number 1400000617 RFx Response Version Numb	Status Submitted Su per 1 RFx Version	bmission Deadline 12.11.2020 15:00: n Number 9	00 INDIA Remaining Time	e 1 Days 02:27:09 R	Fx Owner PUR-4	
RFx Information Items	Notes and Attachments	Conditions Summa	ary Tracking				
Basic Data Questions Notes and At	ttachments Conditions	Payment					
Event Parameters							
Currency: Indian Rupee		Status and Statis	stics				
		C	reated On: 10.11.2020 17:25:22 INDI	A			
		С	reated By: Mr. Bidder 13 P LTD				
		Last Proc	essed On: 10.11.2020 21:36:32 INDI	A			
		Last Proc	cessed By: PUR-4				
		L4 Overall Brief	Accepted				
		LT Overall Price	No No				
		Pre Bid discussio	n end date: 21.11.2020				
 Partners and Delivery Information 							
Details Send E-Mail Call Clear						Filter S	Settings
Function Nur	mber	Name	Valid from	Valid to	Phone Number		
1 The table does not contain any data							



Bidder will be able to see the L1 price to match per unit

Display RFx :						
Print Preview 🗘 Te	chnical RFx Close D	o Not Participa	ate Tenta	tive Export Related	d Links 🖌	
RFx Number 1400000617	RFx Name Bidder Man	ual RFX	Status Pu	blished RFx Start D	ate 11.11.2020 12:	28:09 INDIA Submission Deadline 12.11.2020 15:00:00 INDIA
Remaining Time 1 Da	ays 02:24:26 RFx Ow	ner PUR-4	RFx Ve	rsion Number 9	RFx Version Typ	e Active Version RFx Response 8100001390
RFX Information	Items Notes and	Attachments	\$			
🔳 🕨 Item 0001 : HALF	BUCKSTAY, SUPPOR	TING,DWN:8	3B-4/125,2	2		
Item Data Questions	Notes and Attachments	Conditions	Delivery	User-Specified Status	Subcontracting	
Identification				Currency, V	alues and Pricing	OFT
Product ID:	20110501000939			r	required Quantity.	1,000.000
Description:	HALF BUCKSTAY, SUPP	ORTING, DWN	I:8B-4			
Product Category:	SPR02027	MEDIUM EN	IGG JOBS	Service and	d Delivery	00:00:00
Lot:				De	livery Date / Time:	00.00.00
Further Properties				L1 price	e to match per unit:	12,546.00
Negotiated Individual Price:	0.0	D		Ne	egotiated Lot Price:	0.00
Minimum Offer Quantity:					Vendor:	1000080514

At the item level the bidder will have to accept the price matching either as a Yes or a No.

Edit RFx Response	se:				
Submit Read Only	Check Close Save				
RFx Response Number 810 Total Value 0	0001390 RFx Number 1400000617 S 00 INR RFx Response Version Number	tatus In Process Submission Deadline	12.11.2020 15:00:00 INDIA	Remaining Time 1 Days 02:03	21 RFx Owner PUR-4
RFx Information	Items Notes and Attachments Co	onditions Summary Tracking			
Item Data Questions	Notes and Attachments Delivery Subcontr	acting Payment			
item butu ducstions	Holes and Attachments Dervery Gabconn				
Identification		Currency, Values and Pricing			
Item Type:	Material	Currency:	Indian Rupee		
Product Category:	SPR02027 MEDIUM ENGG JO	3S Required Quantity:	1,000.000 SE	T SET	
Product ID:	20110501000939	Submitted Quantity:	1,000.000 SI	ET SET	
Description:	HALF BUCKSTAY, SUPPORTING, DWN:8B-4				
Item Variant Description:	Original Item	Service and Delivery			
		Delivery Date:	00:00:00		
Further Properties		Status and Statistics			
Negotiated Individual Price:	0.00	1.1 Item Price Accented:			
		L'I nem Frice Accepteu.	Yes 🗸		

4.7 Bid Increment Decrement Intimation & Process.

In certain cases, BID Decrement will be taken from the vendors on the price bids submitted.

On initiation of the process the following mail will be received by the bidder.



PRAGATI



RFx 1400000617 Created I PUR-4

Mr. BIDDER 11 P LTD, You are requested to submit your bid decrements for the following RFx: Bidder Manual 1400000617

Submission deadline: 12.11.2020 15:00:00 Pre-bid Discussion Deadline: 21.11.2020

Please use the below link for logging into our website:

<http://vhspaspdap01.hec.sailisp.com:50000/irj/portal/?
NavigationTarget=OBN://BOSystemAlias=SAP_SRM/BOTechnicalName=qte/Operation=displayrfx&NavMode=3&SAPSRM_BOID=005056920F181EDB88E806DDC6D7F707>

It would be a pleasure to do business with your esteemed organization.

Warm regards,

Dealing Officer SAIL ISP

Upon receipt of the above mail the Bidder will click on the link which will take them to the SRM Portal.

After clicking on RFX and Auctions. Search for the RFX and Select the required RFX

								Search:	Q	- N	lew Session	SAP Store
Forward > History Fa	avorites Personalize V	iew Help									We	Icome: BIDDEF
BE	1											
d Auctions Hom	ne											
w Service Map	w > REv and Auctions											Full Screen
												T un concern
ctive Queries												
cuve queries												
eRFxs All (1) Pr	ublished (0) Ended (0)	Completed (0)										
eAuctions All (0) Pu	ublished (0) Ended (0)	Completed (0)										
RFxs - All												
RFxs - All	Maintenance								Change C	uery D	efine New Qu	ery Personali
RFxs - All	Maintenance								Change C	luery D	efine New Qu	ery Personali
RFxs - All Show Quick Criteria M	Maintenance	e Response	Display Event	Display Respo	onse Print	Preview Refresh	Export		Change C	tuery D	efine New Qu	ery Personali
PRFxs - All Show Quick Criteria M View: [Standard View Event Number	Vaintenance	e Response	Display Event I	Display Respo	nse Print End Date	Preview Refresh Response Number	Export Response Status	Event Version	Change C Response Version	Q&A	efine New Qu Start Time	ery Personali
RFxs - All Show Quick Criteria M View: [Standard View Event Number 1400000617	Vaintenance	Response Event Type Limited Tender	Display Event 1 Event Status Published	Display Respo	End Date	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	End time
RFxs - All Show Quick Criteria M View: [Standard View Event Number 1400000617	Maintenance	Response I Event Type Limited Tender	Display Event 1 Event Status Published	Display Respo Start Date 11.11.2020	End Date 12.11.2020	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version 11	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	End time 15:00:00
RFxs - All Show Quick Criteria N View: [Standard View C Event Number 1400000617	Maintenance	Event Type Limited Tender	Display Event 1 Event Status Published	Display Respo Start Date 11.11.2020	End Date 12.11.2020	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version 11	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	ery Personali End time 15:00:00
Show Quick Criteria M View: [Standard View] Event Number 1400000617	Maintenance I Create Event Description Bidder Manual	e Response I Event Type Limited Tender	Display Event 1 Event Status Published	Display Respo Start Date 11.11.2020	End Date 12.11.2020	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version 11	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	End time
RFxs - All Show Quick Criteria N View: [Standard View Event Number 1400000617	Maintenance Create Event Description Bidder Manual	Response I Event Type Limited Tender	Display Event I Event Status Published	Display Respo Start Date 11.11.2020	End Date 12.11.2020	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version 11	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	End time 15:00:00
RFxs - All Show Quick Criteria N View: [Standard View C Event Number 1400000617	Vaintenance V V Create Event Description Bidder Manual	Response 1 Event Type Limited Tender	Display Event] [Event Status Published	Display Respo Start Date 11.11.2020	End Date 12.11.2020	Preview Refresh Response Number 8100001388	Export Response Status	Event Version 11	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	End time 15:00:00
NFXS - AII Show Quick Criteria N View: [Standard View Contemportation of the second Event Number 1400000617	Maintenance	Response I Event Type Limited Tender	Display Event I Published	Display Respo Start Date 11.11.2020	End Date 12.11.2020	Preview Refresh Response Number 8100001388	Export Response Status Submitted	Event Version 11	Change C Response Version 2	Q&A 0	efine New Qu Start Time 13:23:55	End time

Click on the Response Number and Click on EDIT

Event Parameters Currency: Indian Rupee Status and Statistics Created On: 10.11.2020 17:13:19 INDIA Created By: Mr. BIDDER 11 P LTD Last Processed On: 11.11.2020 12:21:44 INDIA Last Processed By: Mr. BIDDER 11 P LTD 11 Overall Price Accented	RFX Response Number 8100001388 RFX Number 1400000617 Status Subm Total Value 0.00 INR RFX Response Version Number 2 RFX RFX Information Items Notes and Attachments Conditions	itted Submission Deadline 12.1 v Version Number 11 Summary Tracking	1.2020 15:00:00 INDIA Remain	ning Time 1 Days 01:32:29	RFx Owner PUR-4
Pre Bid discussion end date: 21.11.2020	Event Parameters Currency: Indian Rupee Status a L1 Ov. Pre Bid	nd Statistics Created On: 10.11.2020 17:1: Created By: Mr. BIDDER 11 F Last Processed On: 11.11.2020 12.2: Last Processed By: Mr. BIDDER 11 F arall Price Accepted: No discussion end date: 21.11.2020	3:19 INDIA P LTD 1:44 INDIA P LTD		



Click on Conditions. Provide either Header Decrement /Increment (Only for Project Cases). If the bidder wants to provide decremental bid , then they need to enter negative sign(-) before the decremental value which would be either percentage or amount.

Edit RFx Response:										
Submit Read Only Check Close Save										
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4.8 Supplier Self Service or SUS functionality

Home page of SUS



To view messages, click on read message



User Manual for SRM

(Initial version)

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To View PO click on the Purchase Order Number





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Create notification:

SUS provides the option to create Advanced Shipping Notification to suppliers i.e. an intimation before the despatch of goods.

Click on create ASN

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Select line item for ASN



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Click on propose outstanding quantities tab to find outstanding quantity.

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• Update ASN Quantity

• Click on Goods Delivered to Recipient

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Your ASN is saved



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Select all to view all ASN.

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▶ Find	Start Page > List of ASN:	s		
▷ Purchase Orders	List of ASNs			
	哈 Number	Name	Date	Status
All	300000055	ASN	11.11.2020	Sent
Sent	300000053	ASN	29.10.2020	Sent
Confirmations	300000052	ASN	29.10.2020	Sent
Invoices and Credit Memos	300000051	ASN	27.10.2020	Canceled
Notifications from Purchaser	300000049	ASN	23.10.2020	Canceled
▷ Messages	300000048	ASN	23.10.2020	Sent
Administration	300000047	ASN	23.10.2020	Sent
	300000045	ASN	23.10.2020	Sent
	300000044	ASN	23.10.2020	Sent
	300000043	ASN	23.10.2020	Sent
	300000042	ASN	23.10.2020	Sent
	4			

Click on ASN to View the ASN.





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▶ Find			лау АЗМ										
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	Item Overview												
	Number	Des	scription		Product			Quantity		Purchas	e Order N	D. Purchase Orde	r Item
	10	AD	JUSTING CYLINDER,43MM	,MOD-1382	20111201000	0501			5 each	170	0000155	1	
	Partner Informa	ation											
	Partner	Number	Name	Street		Ho	PostCo	City		Teleph	Fax	E-mail	
	Sold-to Party	50000037	SAIL ISP					ASANS	SOL				
	Ship-To Address	50000037	IISCO STEEL PLANT, B	BURNPUR	WORKS		713325	BURN	PUR				

To view GRN

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▶ Find		of Confirmations				
Purchase Orders	List of Canceled Co	nfirmations				
Shipping Notifications	Number	Name		Date	Total Value	Status
Confirmations	No result found					
Invoices and Credit Memos	4					
▽ Notifications from Purchaser						
Goods Receipt - All						
Goods Receipt - New						
Cancelation of Goods Receipt - All						
Cancelation of Goods Receipt - New						
Return Delivery - All						
Return Delivery - New						
▷ Messages						
Administration						

Click on appropriate tab to view GRN

		.com:44300/sap(bD1lbiZjPTlwMCZkPW1pbg==)/bc/bsp/sap/srmsus/default.htm									
▶ Find	Start Page > Good	ds Receipt List									
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Shipping Notifications	- Number	Name	Date	Status							
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Goods Receipt - All											
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Cancelation of Goods Receipt - All											
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To view GRN

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Goods Receipt - All	Name:	GR							
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Administration									_
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	Partner	Number	Name	Street	Ho PostCo City	Teleph Fax	E-mail		
	Sold-to Party	50000037	SAIL ISP		ASANSOL				

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